



APA Citation Review Sheet

In-Text Citation:

Basic Rules:

- Use the author-date method of in-text citation. For example, (Jones, 1998), and a complete reference should appear in the reference list at the end of the paper.
- If you are paraphrasing an idea from another source and NOT using a direct quote, you DO NOT have to reference a page number in your in-text citation.
- All sources must appear in your reference list at the end of the paper.

Quotations:

If you are directly quoting from a work, you will need to include the author, year of publication, and the page number for the reference (preceded by "p."). Introduce the quotation with a signal phrase that includes the author's last name followed by the date of publication in parentheses.

According to Jones (1998), "Students often had difficulty using APA style, especially when it was their first time" (p. 199).

If the author is not named in a signal phrase, place the author's last name, the year of publication, and the page number in parentheses after the quotation.

She stated, "Students often had difficulty using APA style" (Jones, 1998, p. 199), but she did not offer an explanation as to why.

Summary or Paraphrase:

If you are paraphrasing an idea from another work, you only have to make reference to the author and year of publication in your in-text reference, but APA guidelines encourage you to also provide the page number (although it is not required.)

According to Jones (1998), APA style is a difficult citation format for first-time learners.

APA style is a difficult citation format for first-time learners (Jones, 1998, p. 199).

APA Citation Review Sheet

Reference List

Basic Rules:

- Your reference list appears at the end of your paper.
- Label your reference list **References** centered at the top of the page (do not bold, underline, or use quotes in your actual reference list).
- All text should be double-spaced like the rest of your paper.
- All lines after the first line of your entry should be indented ½" inch from the left margin (hanging indent).

Berndt, T. J. (2002). Friendship quality and social development. *Current Directions in Psychological Science*, 11, 7-10.

- Author's names are inverted (last name, first). Give the last name and initials for all authors of a work up to seven (if applicable). If more than seven authors, give the first six and then have an ellipses (...) and list the last author's name.

Miller, F. H., Choi, M. J., Angeli, L. L., Harland, A. A., Stamos, J. A., Thomas, S. T., . . . Rubin, L. H. (2009). Web site usability for the blind and low-vision user. *Technical Communication*, 57, 323-335.

- Reference list entries should be alphabetical by the last name of the first author of each work.
- For multiple articles by the same author, list the entries in chronological order from earliest to most recent.

Berndt, T. J. (1981).
Berndt, T. J. (1999).

- Present the journal title in full.
- Maintain the punctuation and capitalization used by the journal in its title.
- When referring to books, chapters, articles, or web pages, capitalize only the first letter of the first word of a title or subtitle, the first word after a colon or dash, and proper nouns. Do not capitalize the first letter of the second word in a hyphenated compound word.

Mood management across affective states: The hedonic contingency hypothesis.

- Italicize the titles of longer works such as books and journals.

Journal of Personality and Social Psychology

- Do not italicize, underline, or put quotes around the titles of shorter works such as journal articles or essays in edited collections.

There's more to self-esteem than whether it is high or low: The importance of stability of self-esteem.