



2022-2023
FINANCIAL AID
SPECIAL CIRCUMSTANCE REQUEST

Name

SSN or Student ID

I am applying for a **special circumstance** for the 2022-2023 school year. I understand additional documentation may be requested of me. In addition, I understand that all requests may take up to **30 days to process**.

Families that report business and/or farm income on their tax return are not eligible to file for a special circumstance until the next year taxes have been filed.

I am applying for special circumstance because: (Check at least one box)

LOSS OF INCOME

- Provide last paycheck stub if lost job during 2022
- Provide letter stating last date of employment from previous employer and/or proof of unemployment compensation amounts received in 2020 or 2021
- Provide most recent paycheck stubs for all members of your family whose income was used on the FAFSA (student and parent(s))
- Verification Worksheet
- Copies of 2020, 2021 and 2022 IRS Tax Return Transcript(s)
 - student and parent(s)
 - can be obtained online at www.irs.gov

ONE TIME INCOME

- Provide most recent paycheck stubs of all members of your family whose income was used on the FAFSA (student and parent(s))
- Documentation showing what you did with the money.
- Verification Worksheet
- Copies of 2020 & 2021 IRS Tax Return Transcript(s)
 - student and parent(s)
 - can be obtained online at www.irs.gov

UNUSUAL MEDICAL EXPENSES

- Copies of Medical Bills paid by you during 2021 (**not paid by your insurance**)
- Verification Worksheet
- Copies of 2020 & 2021 IRS Tax Return Transcript(s)
 - student and parent(s)
 - can be obtained online at www.irs.gov

ALL students **MUST** write an explanation of their situation on the back of this form.
Special Circumstance Requests that are left blank will not be reviewed.

Student Signature

Date

