

# ETHICAL DECISION-MAKING

## WHAT IS IT?

The ability to consider all available options and then making the best choice that ensures fairness, honesty, integrity and inspires trust.



## WHY IS IT IMPORTANT?

Employers in all industries place high importance on hiring candidates with this skill. Having great Ethical Decision-Making skills will promote trust and create a supportive culture which will benefit any organization.



## HOW CAN I GET BETTER AT IT?

- Read and understand your Ethics Policy at school or work
- Actively address/speak up when an ethical issue arises. Don't ignore it.
- Reflect on your words and actions. Do they inspire others to do/be better?



## WHAT ARE SOME EXAMPLES OF IT?

*TIP: Think of examples you might have from your own experience and keep them in mind for when you prepare for interviews!*

- Taking responsibility when you have made a mistake
- Handling sensitive information and keeping it private
- Reporting something that you know is wrong
- Asking a mentor for help when you have a difficult decision to make
- Being trustworthy with money, supplies, and equipment
- Doing the right thing even if no one is around

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# TIME TO APPLY

## ETHICAL DECISION-MAKING

### PRACTICE INTERVIEW QUESTIONS FOCUSED ON ETHICAL DECISION-MAKING

- Have you ever been faced with a situation where you were asked to do something that you knew was wrong? How did you handle it?
- What steps would you take to ensure you were making the best choice on an important decision?

### REFLECTION

- What are some examples where you had to use ethical decision-making skills in your classes?
- How could ethical decision-making skills be used in your current job or in the career you want to have?
- Why do employers want people who have strong ethical decision-making skills?

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