



# CLERY ANNUAL SECURITY AND FIRE REPORT

October 2017



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## GENERAL INFORMATION

### POLICY FOR REPORTING THE ANNUAL DISCLOSURE OF CRIME STATISTICS

The North Central Texas College Department of Public Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). The full text of this report can be located on our website at: <http://police.nctc.edu>. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campuses and alternative sites, the Office of Student Services, and the Office of Administrative Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act.

Campus crime, arrest, and referral statistics include those reported to the North Central Texas College Police Department, designated campus officials (including but not limited to directors, deans, department heads, judicial affairs staff, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. Counseling Services staff members inform their clients of the procedures to report crimes to the North Central Texas College Police Department on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially each session.

Each year, an email notification is made to all enrolled students that provides the website to access this report. Faculty and staff members receive similar notification. Copies of this report may also be obtained at the North Central Texas College Police Department located on the District's main campus in Gainesville, Texas.

### NORTH CENTRAL TEXAS COLLEGE DEPARTMENT OF PUBLIC SAFETY MISSION

It is the mission of the North Central Texas College Department of Public Safety to protect individual rights, maintain order, and prevent crimes against people and property while observing the highest ethical standards. In doing so, the department strives to reflect the institutional mission by providing a safe environment conducive to student success and education, earn the confidence of the public, and forge ongoing partnerships through our communities to support a safer academic environment.

### NORTH CENTRAL TEXAS COLLEGE DEPARTMENT OF PUBLIC SAFETY HISTORY

Due to the rapid growth of the student population and the college administration's commitment to being proactive in the areas of safety and security, the North Central Texas College Police Department was formed in July 2014. The department was created to serve students, staff, faculty, and community members throughout the college district. In 2015, the Police Department evolved as the primary component of the Department of Public Safety to include security personnel as well as the sworn police officers of the police department. In 2017, the department became a component of the Office of Emergency Management and Institutional Assurance to consolidate the many safety and assurance efforts undertaken by the District.

### NORTH CENTRAL TEXAS COLLEGE POLICE DEPARTMENT AUTHORITY AND JURISDICTION

The North Central Texas College Police Department (NCTCPD) police officers are commissioned as full peace officers under Texas Education Code Sec. 51.203 giving them the same authorities, training requirements, and licensing requirements as any peace officer in the State of Texas. As such, NCTCPD officers have the same law enforcement and arrest authority as any peace officer. Officers have

countywide jurisdiction where NCTC owns or leases property, which is currently in Cooke, Denton, Montague, and Young counties.

NCTCPD provides policing services to the District's five campuses (Gainesville, Corinth, Bowie, Graham, and Flower Mound) as well as to the upcoming Midwestern State University Flower Mound campus through direct presence and partnership service. Department personnel work closely with local, state, and federal agencies for the safety and security of the institution. Any North Central Texas College owned or leased property is patrolled jointly by both NCTCPD and local law enforcement. Through coordination with local law enforcement partners NCTCPD strives to ensure the fast and effective response to calls for service. The North Central Texas College Police Department does not monitor off-campus criminal activity engaged in by students, but local law enforcement agencies may make the NCTCPD aware of incidents involving NCTC students should the local agency discover that information. At this time, NCTC does not have any officially recognized student organizations with off-campus locations.

North Central Texas College Police personnel work closely with local, state and federal agencies. By mutual agreement with local agencies, the North Central Texas College Police Department personnel can access the National Crime Information Computer System (NCICS) as well as the Texas Information Enforcement System. These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification, as well as other local, state and federal enforcement information.

Violations of established North Central Texas College policy, rules, and regulations by any North Central Texas College student may be referred to the Student Services Office for appropriate disciplinary action. Minor criminal offenses may be handled criminally, referred to the Student Services Office, or both depending on the circumstances of the situation.

Serious offenses such as sexual assault (rape), murder, aggravated assault, robbery, auto theft, and other felony offenses that are reported to NCTCPD may involve joint investigative efforts with local, state, or federal law enforcement. All such cases are taken very seriously and the North Central Texas College Police Department and the department fully supports and cooperates with all associated Title IX investigations and Clery Act responsibilities at the institutional level. When criminal offenses are prosecuted, cases are filed in the appropriate court having jurisdiction: municipal, justice of the peace, county or district court.

### NORTH CENTRAL TEXAS COLLEGE POLICE EMERGENCY RESPONSE

The North Central Texas College Police Department is a key element in the area of Emergency Management. The department maintains an information sharing and response support relationship with the Federal Bureau of Investigations, Department of Homeland Security, and each municipal and county agency in the district. Officers with the North Central Texas College Police Department receive Advanced Law Enforcement Rapid Response Training (ALERRT) and are trained to coordinate these efforts with other local agencies. The department also takes a proactive approach to help prevent crimes. Additionally, campuses are monitored by an integrated video surveillance system.

### NORTH CENTRAL TEXAS COLLEGE FACILITIES ACCESS POLICY

During business hours, North Central Texas College will be open to students, parents, employees, contractors, guests, and visitors. During non-business hours, access to all North Central Texas College

facilities is by key or electronic access card, if issued, or by admittance via the North Central Texas College Police Department or Maintenance Department. In the case of periods of extended closing, North Central Texas College will admit only those with prior written approval to all facilities.

Some facilities may have individual hours, which may vary at different times of the year. Examples are the Field House and the Library. In these cases, the facilities will be secured according to schedules developed by the department responsible for that specific facility. Emergencies may necessitate changes or alterations to posted schedules.

Residence halls are secured 24 hours a day and can only be accessed individually keyed rooms or electronic access card at all times.

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### PROCEDURES FOR REPORTING A CRIME OR EMERGENCY

#### HOW TO CONTACT THE NORTH CENTRAL TEXAS COLLEGE DEPARTMENT OF PUBLIC SAFETY

For any question, concern, crime report, or on campus incident that is not an immediate threat to life safety dial extension **4270** or, from off-campus or by cell phone, call **940-668-4270**. This number provides access to Gainesville, Corinth, and Flower Mound campus public safety as well as the Chief of Police and Emergency Management Office for all campuses including Bowie and Graham.

For any emergency that is an immediate threat to life safety (medical emergency, fire, armed intruder, active shooter, etc.): dial **911**.

A campus safety app is also available to the campus community to share crime or safety tips, contact public safety, or dial 911 emergency and provide NCTC Public Safety with vital location information when activated for an emergency. More information on the safety app is available at <http://police.nctc.edu>.

#### GENERAL PROCEDURES FOR REPORTING A CRIME OR EMERGENCY

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the North Central Texas College Police Department in a timely manner.

To report a crime or an emergency at any North Central Texas College campus, dial extension 4270 from any North Central Texas College phone, or dial 940-668-4270 from any phone outside the college system.

Officers are available at this telephone number twenty-four (24) hours a day to answer all calls. If assistance is required from another police department, North Central Texas College Police Officers will contact the appropriate agency. If a sexual assault or rape should occur, officers on the scene will offer the victim a variety of services.

This publication contains information about on-campus resources. This information is made available to provide the community members with specific information about the resources that are available in the event that they become the victim of a crime.

Crimes should be reported to the NCTC Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

The North Central Texas College Department of Public Safety coordinates the collection and reporting of Clery Act crime statistics as specified by federal law. The information is used to comply with the requirements to maintain a daily crime log and disclose, via the Annual Security Report, crime statistics for North Central Texas College.

The following list includes all Clery-reportable crimes and disciplinary referrals.

1. **Criminal Homicide:** Murder and Non-negligent Manslaughter is defined as the willful (non-negligent) killing of one human being by another.
2. **Criminal Homicide:** Negligent Manslaughter is the killing of a person through gross negligence.
3. **Sex Offenses:** Forcible is defined as any sexual act directed against another person, forcibly and/or against that person's will where the victim is incapable of giving consent.
4. **Sex Offenses:** Non-forcible is defined as unlawful, non-forcible sexual intercourse (e.g., incest or statutory rape.)
5. **Robbery** is the taking, or attempting to take, anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
6. **Aggravated Assault** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
7. **Burglary** is the unlawful entry of a structure to commit a felony or a theft.
8. **Motor Vehicle Theft** is the theft or attempted theft of a motor vehicle.
9. **Arson** is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
10. **Hate Crimes** are criminal offenses committed against a person or property which is motivated, in whole or in part, by the offender's bias.
  - a. Although there are many possible categories of bias, under Clery, only the following bias categories are reported: race, gender, religion, disability, sexual orientation, gender identity, or ethnicity/national origin.
  - b. Categories of hate crime offenses include: Murder and non-negligent manslaughter, forcible sex offenses, non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property.
11. On-campus **arrests for alcohol, drug and illegal weapon violations.**
12. The number of students referred for **campus disciplinary actions for alcohol, drug or illegal weapon violations.** (If included in the report as an arrest, a referral does not need to be reported under this category.)
13. **Dating violence** is violence by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. Whether there was such a relationship will be gauged by its length, type and frequency of interaction.
14. **Domestic violence** is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim.
15. **Stalking** is a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or to suffer substantial emotional distress.



As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “pastoral counselors” and campus “professional counselors”, when acting as such, are not considered to be a Campus Security Authority (CSA), and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the annual disclosure of crime statistics. There are no pastoral counselors employed by NCTC. A professional counselor is defined as an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

### CONFIDENTIAL REPORTING PROCEDURES

If you are the victim of a crime and do not want to pursue action within the North Central Texas College system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the North Central Texas College Chief of Police or a designee can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while also taking steps to insure the safety of yourself and others. With such information, the college can keep an accurate record of the number of incidents involving students; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual disclosure of crime statistics for the institution. Crimes may also be reported to a Campus Security Authority (CSA). A CSA is a North Central Texas College official who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and student organizations. Finally, the Campus Assessment & Response Evaluation Services makes available an electronic form (CARES Reporting and Referral Form) for reporting a variety of incidents, including Clery crimes, that allows for anonymous reporting (name and contact are optional, not required, fields) to the NCTC CARES Team at <http://www.nctc.edu/cares-team/index.html>.

### MISSING PERSONS

Any individual who believes a student living in Bonner or Hays Hall located on the Gainesville Campus in Gainesville, Texas may be missing should contact the North Central Texas College Police Department at (940) 668-4270, the Gainesville Police Department, North Central Texas College Residential Assistant Staff, or the Vice Chancellor of Student Services Office. Any report received will be immediately forwarded to the North Central Texas College Police Department.

A student is determined to be missing when his or her whereabouts are unknown and unexplainable for a period of time that is regarded by knowledgeable parties as highly unusual or suspicious in consideration of the student’s behavior patterns, plans, or routines.

North Central Texas College provides each student living in Bonner or Hays Hall the opportunity to confidentially identify an individual they wish North Central Texas College to contact no later than twenty-four (24) hours after the student is determined to be missing. This confidential information will only be disclosed to college officials and law enforcement agencies that are authorized to use the contact information during a missing person investigation.

### Procedures:

All concerns regarding a resident student's unexplained absence or lack of contact that is contrary to the student's normal behavior and/or is unusual based on existing circumstances will be immediately investigated in an effort to locate the student and confirm his or her safety.

If a missing person report is received concerning a student who resides in Bonner or Hays Hall located in Gainesville, Texas, the North Central Texas College Police Officer on duty will respond to the location.

The responding officer will initiate the investigation by interviewing the reporting party and ascertain as much information as possible about the reported missing student (e.g., last date and time seen; place of employment; places where the student normally hangs out; make, model, and year of vehicle student drives; student's hometown, etc.).

The residential life coordinator will be notified, and the responding officer will ascertain the emergency contact the student has on file.

The chain of command will be notified.

A check of the student information system will be conducted to check the student's emergency contact information and class schedule.

A check of the local hospitals will be conducted to ascertain whether the student has been admitted as a patient. If the North Central Texas College Police Department determines that a resident student who is the subject of a Missing Student Report has been missing for more than twenty-four (24) hours and has not returned to Bonner or Hays Hall or campus, the North Central Texas College Police will contact:

1. The person identified in confidence by the resident student as the person to be contacted in the event that the student is the subject of a Missing Persons Report;
2. The Custodial parent or guardian of any un-emancipated student under eighteen (18) years of age; and
3. The appropriate local law enforcement agency or agencies

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## EMERGENCY AND SAFETY PROCEDURES

### EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS

The North Central Texas College Police Department has a responsibility to provide emergency notifications and timely warnings to the campus community about reported Clery Act crimes in a manner that will aid in the prevention of similar crimes. The District Emergency Operations Plan, Annex A – Warning, governs this process.

1. The Chief of Police or trained designee is responsible for making the decision whether an emergency notification or timely warning will be issued for Clery Act crimes. If time allows, this decision will be made with the use of the Timely Warning Notification Determination Form.
2. The Senior Director of Emergency Management and Institutional Assurance (EMC), or a trained designee is responsible for issuing emergency notifications upon confirmation of any significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees. The notification may need to be issued immediately with few facts and then be continually updated until the threat or hazard is contained or neutralized.

3. A timely warning will be issued, as soon as pertinent information is available, for any Clery reportable crime that is considered an ongoing threat to students and employees.
4. A timely warning may be issued regarding other (non-Clery Act) crimes as deemed necessary by the Chief of Police or his/her designee.

### DETERMINING WHETHER A CONTINUED THREAT EXISTS

Whether a reported crime constitutes a continuing threat must be decided on a case by case basis in light of all the facts surrounding a crime including factors such as the nature of the crime and the continuing danger to the campus community. As allowed by the Clery Act, notice may be delayed if there is risk of endangering an alleged victim or possible risk of compromising law enforcement efforts.

Examples of crimes that could constitute a continuing threat include, but are not limited to:

1. A serial crime that targets certain campus populations such as sex crimes or race based crimes in which the perpetrator has not been apprehended; or
2. a crime in which there is no apparent connection between perpetrator and victim and the perpetrator has not been apprehended.

Crimes that would not constitute a continuing threat include, but are not limited to:

1. crimes in which the perpetrator has been apprehended, thereby neutralizing the threat; or
2. crimes in which an identified perpetrator targets a specific individual(s) to the exclusion of others, such as domestic violence.

### CONTENT OF THE EMERGENCY NOTIFICATION OR TIMELY WARNING

Except in the case where an emergency notification must be issued immediately, the content of the timely warning notification is developed by the Chief of Police or trained designee.

The content of the emergency notification will provide information and instructions to help members of the campus community take immediate action to protect themselves.

The content of the timely warning message will contain sufficient information about the threat to allow members of the campus community to take action to protect themselves, such as:

1. a succinct statement of the incident;
2. possible connection to previous incidents, if applicable;
3. physical description of the suspect;
4. composite drawing of the suspect, if available;
5. date and time the warning was released; and/or
6. other relevant and important information (in some cases, law enforcement may need to keep some facts confidential to avoid compromising an investigation).

### METHOD OF DISTRIBUTION TO STUDENTS, FACULTY, STAFF, AND THE WIDER COMMUNITY

The notification or warning must be distributed in a manner reasonably likely to reach the affected students, faculty, staff and communities.

Depending on the circumstances, some or all the following methods may be used to communicate with students, faculty and staff:

1. text messages;

2. emails;
3. emergency alert beacons;
4. text-to-speech voice messages over public address systems;
5. computer desktop override messages;
6. postings to the North Central Texas College and/or Police Department Website;
7. postings to social media platforms;
8. posting to digital signage systems;
9. posting of paper notices; and/or
10. route alerting and door to door notification.

Other means to reach students, faculty, staff and the wider community in which North Central Texas College operates include press releases to radio, television, and print media, which are distributed by the North Central Texas College Marketing and Public Relations Department as necessary.

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## CRIME STATISTICS AND THE DAILY CRIME LOG

### CLERY CRIME STATISTICS

North Central Texas College Clery crime statistics include all alleged crimes, crimes, arrest and referrals reported to North Central Texas College Police Department and Campus Security Authorities. On an annual basis, North Central Texas College Police Department requests Clery reportable crime statistics from local law enforcement agencies that also have jurisdiction in the areas where North Central Texas College operates. Certain alcohol-abuse violations are not processed by North Central Texas College Police Department but may be referred for handling by the Student Services Office.

Statistics for the three most recent calendar years (2014, 2015, and 2016) are included in Appendix A. The “On-Campus” statistics include crimes or incidents that occurred on the main or core part of a campus. The “Off-Site Property” statistics include crimes or incidents that occurred at off campus properties owned and controlled by North Central Texas College. The “Public Properties” statistics include crimes or incidents that occurred on public property, including streets and sidewalks, that are immediately adjacent to and accessible from North Central Texas College properties.

### DAILY CRIME LOG

North Central Texas College Police Department maintains a daily crime log recording reported crimes that occur on each campus, in or on non-campus buildings or property or on public property within the campuses or immediately adjacent to and accessible from the campuses. This record includes details such as the date, time, nature, general location, and disposition of the complaint. These records are available to the public within two business days of the initial report unless disclosure is prohibited by law, would jeopardize the safety of an individual, would compromise an ongoing investigation, would cause evidence to be destroyed, or would cause a suspect to flee. The Daily Crime Log is available upon request at any campus police office, and is available online at <http://police.nctc.edu>.

## **POLICIES ON ALCOHOL AND ILLEGAL DRUGS**

### **POLICY ON ALCOHOLIC BEVERAGES**

The possession, sale, or the furnishing of alcohol on North Central Texas College campuses is governed by North Central Texas College's Alcohol Policy and Texas state law. Laws regarding the possession, sale, consumption, or furnishing of alcohol are controlled by the Texas Department of Alcohol and Beverage Control (TABC). However, the enforcement of alcohol laws on campus is the primary responsibility of the North Central Texas College Police Department. Violators are subject to college disciplinary action, criminal prosecution, fine, and imprisonment. It is unlawful to sell, furnish, or provide alcohol to a person under the age of twenty-one (21). The possession of alcohol by anyone younger than twenty-one (21) years of age in a public place or a place open to the public is illegal. It is also a violation of the North Central Texas College Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior approval from the appropriate North Central Texas College administrator(s). Organizations or groups violating alcohol/substance policies and/or laws may be subject to sanctions by North Central Texas College. Only under certain regulated circumstances is the consumption of alcohol permitted.

### **POLICY ON ILLEGAL DRUGS**

All North Central Texas College campuses and property have been designated "drug free." The possession, sale, manufacture, or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the North Central Texas College Police Department. Violators are subject to disciplinary action, criminal prosecution, fine, and imprisonment.

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## **AWARENESS AND PREVENTION PROGRAMS**

### **SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS FOR STUDENTS AND EMPLOYEES**

A review of the services offered by North Central Texas College Police Department can be found on the police department website. These services include police patrols, safety escorts, vehicle jump starts and 24/7 access to the police department via telephone. North Central Texas College conducts crime prevention and crime awareness presentations upon request. These presentations could include, but are not limited to: Alcohol Awareness, Crime Prevention and Safety, Active Shooter Response, Sexual Assault Prevention, Acquaintance Rape, Safety in the Workplace, Robbery Prevention and Response, Hate Crimes, DWI Awareness, and Sexual Harassment Recognition and Prevention.

NCTC students are informed about campus policies and procedures during attendance of New Student Orientation (2016) or the First Year Experience Course (2017) which is required for all first-time NCTC students. Additionally, orientation sessions are held in for student residents on the Gainesville Campus at the beginning of each semester. Similar information is presented to new employees at new employee orientation which is held monthly. Presentations are also given during both staff and faculty in-service which is held just prior to the fall semester.

During these presentations, students, faculty, and staff are informed of services offered by the NCTC Police Department. They outline ways to maintain personal safety and residence hall security as well as presenting emergency procedures and actions to be taken for evacuation emergencies, shelter emergencies, and adaptive emergencies (e.g. armed intruder, active shooter). Periodically during the

academic year, the NCTC Police Department, in cooperation with other college departments, present crime prevention awareness sessions on sexual assault, domestic violence, and personal safety. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their own security and the security of others.

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### **COMMITMENT TO ADDRESSING SEXUAL VIOLENCE, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING**

#### STATEMENT OF COMMITMENT

North Central Texas College is committed to maintaining an environment that is safe and free from sexual assault, stalking, and relationship violence. The college will not tolerate sexual assault, stalking, and relationship violence (including threats of sexual assault and related relationship violence) against its students, faculty, staff, or visitors. In an ongoing effort to prevent sexual assaults, stalking, and relationship violence; the North Central Texas College District provides education and prevention programs; investigates complaints of sexual assault, stalking, and relationship violence; dispenses corrective or disciplinary action where appropriate; provides information on obtaining appropriate counseling and medical care; and provides complainants with information on pursuing criminal or other legal action.

#### DEFINITIONS

The following are intended as broad definitions, established for purposes of defining College Policy. These can be found on the Title IX portion of the NCTC website. They are not intended to replace or summarize the Texas Penal Codes.

1. Consent – Consent is a freely made choice that is communicated clearly. Consent must be informed, voluntary, and mutual, and can be withdrawn at any time. There is no consent when there is force, expressed or implied, or when coercion, intimidation, threats, or duress is used. Whether a person has taken advantage of a position of influence over another person may be a factor in determining consent. Silence or absence of resistance does not imply consent. Past consent to sexual activity with another person does not imply ongoing future consent with that person or consent to that same sexual activity with another person. If a person is mentally or physically incapacitated or impaired so that such person cannot understand the fact, nature, or extent of the sexual situation, there is no consent; this includes impairment or incapacitation due to alcohol or drug consumption that meets this standard, or being asleep or unconscious.
2. Sexual Harassment - Sexual Harassment, whether verbal, non-verbal, graphic or electronic, includes:
  - a. Unwelcome sexual advances, invasion or personal space, propositions or requests for sexual favors;
  - b. Lewd or sexually suggestive comments, remarks, photographs, videos, jokes, sounds, innuendos or gestures;
  - c. Sexual advances, sexual propositions or requests for sexual favors when submission to or rejection of such behavior results, implies or may result in adverse educational, co-curricular or employment action, including but not limited to quid pro quo, termination, promotion, demotion, change in working conditions, unfair grading, or withholding education assistance);

- d. Threats of a sexual nature; and/or
- e. Sexual Coercion, which includes manipulating, compelling, forcing or threatening another person, physically or emotionally, to engage in any act of sexual nature.
- 3. Sexual Abuse – Any conduct of a sexual nature perpetrated against a person under the legal age to give consent or person with a developmental or intellectual disability, including but not limited to molestation, statutory rape, sexual exploitation, and child sexual abuse.
- 4. Sexual Assault - Causing or threatening to cause bodily harm to another person or any physical sexual act(s) against another person without affirmative consent or when the person is incapable of giving consent. This includes forcible and non-forcible rape or sexual intercourse, date rape, acquaintance rape, Domestic violence, and Intimate Partner Violence. Rape is any penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including the attempts or assaults to commit rape.
- 5. Sexual Exploitation - Any behavior or attempted behavior of sexual nature, including:
  - a. Causing the incapacitation of another person through physical or mental assaults, alcohol, drugs or any other means;
  - b. Exploiting, photographing, recording, distributing, displaying or viewing activity of a sexual nature, allowing third parties to view sexual activity, or other acts of Sexual Exploitation, regardless of medium, where there is a reasonable expectation of privacy or where consent was not authorized by all parties involved;
  - c. Prostituting another person;
  - d. Observing or allowing a third party to observe the intimate parts of oneself or of another person where there is a reasonable expectation of privacy or where consent was not authorized by all parties involved, or other acts of voyeurism; and/or
  - e. Knowingly exposing another person to a sexually transmitted disease without the other person's knowledge.
- 6. Sexual Violence - Any physical sexual act perpetrated against a person's will (unwanted, unwarranted or unwilling), or where a person is incapable of giving consent, regardless if in a romantic or intimate relationship, including but not limited to acts that cause or threaten to cause bodily harm (e.g. sexual assault, sexual battery, sexual abuse, and sexual coercion, Domestic Violence, Dating or Intimate Partner Violence, or the act of having or attempting to have sexual contact with another person or group without consent, including but not limited:
  - a. Touching or fondling another person's body (clothed or unclothed) by another person with any part of the body or any object in a sexual manner;
  - b. Penetration of another person's body (clothed or unclothed) by another person with any part of the body or any object in a sexual manner;
  - c. Causing or attempting to cause another person to touch one's own or another's body in a sexual manner;
  - d. Intentional exposure of one's genitals to another person;
  - e. Dating Violence (Intimate Partner Violence) is any intimidation, assault, violence or the threat of violence, including sexual violence, against another person, in which there was in the past, or currently, a continuing romantic or intimate relationship;
  - f. Domestic or Family is any intimidation, assault, violence or the threat of violence, including sexual violence, against another person family or household member;
  - g. Statutory rape which is non-forcible sexual intercourse with a person under the legal age to give consent;

- h. Sodomy which is the oral or anal intercourse with another person without that person's consent; and
    - i. Any other intentional sexual contact with another person.
- 7. Stalking - Any repeated and unwanted or unwelcome behavior, attention or contact, verbal, non-verbal or electronic, regardless if in a romantic or intimate relationship, which would cause another person to feel fear, suffer emotional or psychological stress, or intimidates or interferes with another person's ability to participate in or benefit from the educational, extracurricular, co-curricular or employment activities or programs of the College District.
- 8. Incapacitation - Any act of sexual nature that occurs where consent is unable to be given due to being:
  - a. Under the influence of alcohol, drugs, prescribed medications or other substance, or where such substance has rendered a person physically or mentally incapable of communication or making decisions about consent to acts of a sexual nature;
  - b. Sleep, unconscious, incapacitated or intermittent unconsciousness; underage; or impaired due to mental, developmental or physical disability;
  - c. Permanently or temporarily impaired due to mental, developmental or physical disability;
  - d. Forced through the use of physical violence, threats, intimidation, or coercion; or
  - e. Under the legal age to give consent.
- 9. Sexual and Gender-Based Discrimination - Conduct that limits or denies a person's ability to fully participate in or obtain employment or educational opportunities, programs or services because of person's sex or gender identity, including but not limited to:
  - a. Refusing or limiting transgender or gender nonconforming persons full participation in or access to educational, extracurricular, cocurricular or employment activities, programs or services of the College District;
  - b. Refusing or limiting transgender or gender nonconforming persons equal access to facilities, rooms, offices, bathrooms or other College District properties; and/or
  - c. Refusing or limiting any other persons full participation in educational, extracurricular, co-curricular or employment activities and programs, or equal access to facilities, rooms, offices, bathrooms or other College District properties based on the person's sex.
- 10. Hostile Environment - Any conduct or threat of a sexual nature where such conduct is severe, persistent or pervasive in intimidating or interfering with another person's ability to participate in or benefit from the educational, extracurricular, co-curricular or employment activities or programs of the College District, or which adversely impacts the College District's educational, extracurricular, co-curricular or employment environment.
- 11. Complicity - Complicity is any act that serves the purpose or intent to aid, abet, facilitate, promote, support or encourage the commission of an act prohibited in this policy.
- 12. Retaliation - Retaliation against a person for the good faith reporting of Prohibited Conduct, including persons serving as a witness or otherwise participating in the complaint, investigatory, hearing or appeal process, or any portions thereof. This also includes but is not limited to threats, rumor spreading, physical/verbal assaults, ostracism, destruction of property, and/or unjustified employment or educational punishments.



### PROHIBITED ACTS

Every member of the college community is prohibited from:

1. Engaging in sexual assault, stalking, or relationship violence;
2. Retaliating in any manner against an individual who reports sexual assault, stalking, or relationship violence;
3. Interfering with procedures to investigate or redress a complaint of sexual assault, stalking, or relationship violence; and
4. Making an intentionally false accusation of sexual assault, stalking, or relationship violence through the college's procedures.

Any member of the college community who engages in one of these prohibited acts against any other member of the college community may be subject to corrective action and appropriate sanctions.

### SEXUAL ASSAULT, SEXUAL HARASSMENT, SEXUAL VIOLENCE, AND COERCION

If any member of the North Central Texas College community is the victim of a sexual assault including rape, acquaintance rape, forcible and non-forcible sex offenses, sexual harassment, sexual violence, or sexual coercion; there are many services available to assist; but first, the individual's safety is of the utmost importance.

A student who believes s/he has had an unwanted sexual experience (even if s/he is unsure) may contact NCTC Police 24 hours a day by calling 940-668-4270. The NCTC Police will help the student get to the appropriate hospital for medical treatment, if necessary. One can also call 911 if the assault happened off campus. Even if the assault occurred off-campus, the student can still contact the NCTC Police Department and the officers will assist her/him with contacting the appropriate jurisdictional police department.

If you or a member of the college community is a victim of sexual assault, please contact any of the following offices:

1. North Central Texas College Police Department: (940) 688-4270,
2. Student Services Office, and/or
3. Any Campus Security Authority (CSA).

### REPORTING AND FILING COMPLAINTS

Sexual assault, sexual harassment, stalking and relationship violence may be reported to the North Central Texas College Police, local law enforcement, the Student Services Office, or to any college official.

North Central Texas College strongly encourages the reporting of all incidents of sexual assault, sexual harassment, stalking, and relationship violence to the appropriate college officials. A report is an account or description of a specific incident. An incident may be reported without filing a formal complaint.

Filing a formal complaint is different from reporting an incident. A formal complaint is a request for college law enforcement to investigate an incident and take appropriate actions. The college will investigate incident reports of sexual assault, stalking, or relationship violence and will take appropriate disciplinary or corrective action in each instance under Title IX, but the NCTC Police requires a formal

complaint in order to pursue criminal charges. The college will provide information on pursuing criminal or other legal action. It will also provide information on health care, counseling and other support services available for students, faculty, staff, and visitors who have reported sexual assault, stalking, or relationship violence.

North Central Texas College encourages individuals who make a report or file a formal complaint of sexual assault, stalking and relationship violence, regardless of where the report is made, to also contact a NCTC counselor for assistance in accessing and navigating services, resources, and referrals both on and off campus. All college personnel who receive a report or complaint of sexual assault, stalking, or relationship violence should immediately refer the complainant to the NCTC CARES team and/or the NCTC Police Department where the complainant will be counseled on his or her options.

Individuals who experience sexual assault or relationship violence are strongly encouraged to seek medical attention and be examined for physical injury, the presence of sexually transmitted diseases, or pregnancy as a result of sexual assault and to preserve evidence for the proof of a criminal offense. Currently, students that report a sexual assault or relationship violence occurrence are informed of available on and off campus counseling, mental health or other student services for victims of sex offenses. They are given access to counseling services and/or assistance in identifying an advocate to help secure additional resources or assistance including off-campus and community advocacy, support and services.

#### CORRECTIVE ACTIONS AND DISCIPLINARY PROCEDURES

If the respondent is a student, the college utilizes the process outlined in the Code of Student Conduct. If the respondent is an employee, the college utilizes the process outlined in the Human Resources Policies and Procedures, and other applicable College Policy. The Student Services Office or Human Resources Office can advise a complainant which procedures would be applicable in a given case.

Possible sanctions for students resulting from the North Central Texas College disciplinary process range from a warning to disciplinary expulsion. Possible sanctions for faculty and staff range from an oral warning to termination of employment. Both the complainant and the respondent shall be informed of the outcome of the corrective action or disciplinary process.

North Central Texas College affirms the rights of its students to live, work and learn in an atmosphere of mutual respect, free from the threat of sexual assault of any other form of sexual contact without mutual consent. Accordingly, any form of sexual misconduct will not be tolerated. The College is committed both to a campus-wide program of education and prevention and to a timely and appropriate response to any reports of such activity. In compliance with Title IX, whenever a College official learns of any sexual misconduct, an investigation must be pursued, even if the victim does not want to file a complaint. The goal behind Title IX's mandate is to maximize the safety of all students on campus.

#### FILING A REPORT OF ALLEGED MISCONDUCT

Any member of the College District community or law enforcement agency may file a report alleging violation of College District policies, including the rules for student conduct committed by a student to the Student Services Office within a reasonable time following an alleged incident. Complainants are encouraged to file as soon as possible after the date of the alleged violation. Failure to do so may impact the investigation.

The allegation(s) must be submitted to the Vice Chancellor of Student Services or designee(s) through:

1. Campus Police;
2. A written and signed statement;
3. A Student Incident Report (CARES) form;
4. Verifiable electronic source; and/or
5. Other law enforcement agency.

Clery requires institutions to provide students or employees who report being victims of dating violence, domestic violence, sexual assault or stalking with a written explanation of their rights and options, regardless of whether the offense occurred on campus, including written notification of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims both within the institution and in the community, and the availability of changes to academic, living, transportation, and working situations, or protective measures regardless of whether the victim reports to law enforcement. This is currently done with the Title IX Interim Measures Form.

### INVESTIGATION OF ALLEGED VIOLATIONS

Within ten (10) College District business days from the receipt of the written report of the allegation(s), the Vice Chancellor of Student Services or designee(s) shall investigate the matter, as necessary and determine if the allegations warrant a disciplinary action.

If an allegation is insufficient for formal charges, the Vice Chancellor of Student Services or designee(s) shall dismiss the allegation and shall provide the appropriate parties with written notice that the allegation of misconduct made against the student was unsubstantiated and the reason for this determination.

If the allegation is deemed to have merit, the Vice Chancellor of Student Services or designee(s) may take disciplinary action by providing a notice of the charges to the accused student.

### NOTICE OF CHARGE

If the Vice Chancellor of Student Services or designee(s) the allegation warrants disciplinary action, the Vice Chancellor of Student Services or designee(s) shall provide the accused student, in writing, with a charge notice, which includes:

1. The alleged violation(s);
2. Source of the information for the alleged violation;
3. Summary of the alleged incident;
4. Specific student conduct code charge; and
5. Invitation to an information session.

### BURDEN OF PROOF

The burden of proof in determining whether the accused student is responsible or not responsible for violation of the student code of conduct rests with the College District in proving such violation occurred by the accused student.

The standard of proof used in determining responsibility is preponderance of the evidence. Thus, for a student to be found responsible for a violation, the evidence must indicate it is more likely than not that the violation occurred.

### VICTIM OR COMPLAINANT RIGHTS

Alleged victim or complainant rights apply to cases of violence or harassment, including, but not limited to sexual misconduct, harassment, endangerment, stalking, and/or hazing. The victim/complainant has the right to:

1. Attend an information session to review the charges against the accused student, relevant information related to the case, and obtain information regarding the conduct process;
2. Request his/her name not be disclosed to the accused student or that no investigation or disciplinary action be pursued to address sexual violence. The Vice Chancellor of Student Services, Title IX Coordinator or investigative team, or designee(s) may move forward with an investigation and/or hearing if it is determined doing so meets its Title IX obligation.
3. Be Informed of the available hearing options under the student code of conduct;
4. Seek assistance and support from an advisor at one's own choice and expense. The advisor can accompany the victim/complainant, but cannot speak for or on behalf of the victim/complainant;
5. Have her/his unrelated past behavior excluded from the hearing as determined by the hearing body so long as fundamental due process rights of the accused student are upheld;
6. Request to testify in a separate room from the accused student so long as fundamental due process rights of the accused student are upheld;
7. Request to be present throughout the entirety of the hearing, or portions thereof. The hearing body reserves the right to make the final decision on this request;
8. Question the accused student and witnesses through the process of posing the questions through the hearing body as intermediate;
9. Submit an impact statement, in writing, to the hearing body, which will only be used during the sanctioning phase, if applicable. The accused student has the right to request a copy of the impact statement, if found responsible;
10. Receive notification of the hearing outcome and final decision so long as the notification does not violate the rights of the accused student; and
11. Appeal the decision of the hearing body under the same criteria as the accused student.

### STUDENT RIGHTS

Students charged with an alleged violation of the Student Code of Conduct have the right to:

1. Receive written notice of the specific charges and student code of conduct violations and the allegations upon which the charge(s) is/are being filed by the hearing body;
2. A fair and impartial hearing;
3. Seek assistance and support from an advisor at one's own choice and expense. The advisor can accompany the accused, but cannot speak for or on behalf of the accused;
4. An opportunity to review all relevant information regarding the charges against the accused student;

5. Present supporting evidence and/or witness(es) on one's own behalf. Witness(es) must be able to speak to the incident in question only. The accused student is responsible for arranging for witness(es) on her, his or its behalf;
6. Question witnesses in accordance with the formal hearing procedures.
7. Refrain from providing self-incriminating testimony. This right is individual and not afforded to student organizations.
8. If found responsible, the accused student has the right to request a copy of the impact statement submitted by the victim/complainant, if applicable.
9. Receive the final decision in writing; and
10. Appeal the decision within the specified criteria for appeal.

### INTERIM DISCIPLINARY ACTION

Upon receipt of a report of sexual and or gender-based harassment, discrimination and violence, including sexual violence, stalking, and intimate partner violence, the College District will impose reasonable and appropriate interim measures designed to protect the parties and the integrity of any investigation. In imposing these measures, the College District will make reasonable efforts to communicate with the parties to ensure that all safety, emotional and physical well-being concerns are being addressed. The Title IX Coordinator or designee, shall provide the complainant, victim or alleged victim (herein referred to as Complainant) or the Complainant's counselor or advocate, with a written explanation of the interim measures available directly through the College District or through community resources, and shall ask the Complainant, or their counselors or advocates, what measures are sought. Interim measures are available, as appropriate, regardless of whether a Complainant seeks an investigation or formal resolution.

Interim measures, in and of themselves, are not a resolution to a report. They are temporary actions taken by the College District to foster a more stable and safe environment during a period of ongoing exploration of options, investigation and or adjudication. Interim measures are initiated based on information gathered during a report and are not intended to be permanent resolutions; hence, they may be amended or removed as additional information is gathered.

Interim measures may be requested by the parties or imposed by the college on its own initiative. The College District determines which measures are appropriate for a particular Complainant on a case-by-case basis. Not all of the measures will be necessary in every case to keep the Complainant safe and ensure their equal access to educational programs and activities. If the Complainant or advocate identifies an interim measure that is not already provided by the College District, the College District will consider whether the request can be granted.

In those instances where interim measures affect both a Complainant and the Respondent, the College District will minimize the burden on the Complainant wherever appropriate. A Complainant of sexual misconduct, or the Complainant's counselor or advocate, may request the interim measures. The College District – after consulting with the Complainant or the Complainant counselor or advocate – will determine which measures are appropriate to ensure the Complainant's safety and equal access to educational programs and activities.

### DISCIPLINARY SANCTIONS

The Vice Chancellor of Student Services or designee(s) shall have the authority to impose the following nonacademic disciplinary sanctions, or combination of sanctions (with or without appropriate

modifications) for incidents where there is a violation of the Student Code of Conduct, applicable College District policies or regulations, and/or violation of federal, state, and local laws, rules, regulations, and ordinances:

1. Reprimand – A verbal or written warning to the student following the commission of a minor rule violation. Repetition of such misconduct may result in more severe disciplinary action.
2. Service Hours – Completion of tasks under the supervision of a College District department or outside agency.
3. Educational Activities – Attendance at educational programs, including but not limited to, interviews with appropriate officials, essays, a letter of apology, work assignments, plagiarism workshop, academic integrity seminar, planning and implementing educational programs, or other educational activities.
4. Counseling Assessment – Referral for assessment through a counselor or at a professional counseling center for alcohol or drug dependence, general mental health, or other counseling issues.
5. Loss of Privileges – Denial of specified privileges for a specified period of time.
6. Restitution – Compensation for loss, damages, or injury. This may take the form of appropriate service, monetary remuneration, or material replacement.
7. Stop Order – Withholding of diplomas, transcripts, or other records for a definite period of time or until specified conditions are met. A stop order shall be placed on a student who has unfinished business with a College District official or department. The stop order shall only be lifted if the student corrects or rectifies the matter that initiated the stop order to begin with. A stop order prohibits a student from the following:
  - a. Obtaining transcripts;
  - b. Obtaining a diploma;
  - c. Receiving funds;
  - d. Registering for classes; and
  - e. Attending classes.
8. Contact Restrictions – Restrictions regarding contact with a specified person or group.
9. College Housing Relocation – Change or reassignment of room or residence hall.
10. College Housing Exclusion – Temporary or permanent forced withdrawal from the College District residence halls.
11. Probation – A period of time during which any further violation of the Student Code of Conduct may result in more serious sanctions being imposed, including suspension or expulsion from the College District. Such probation may include social and behavioral restrictions including, but not limited to, removal from academic courses, participation in student activities, representation of the College District on athletic teams or other student leadership positions, entrance into residence halls or other areas of the campus, or contact with another specified person.
12. Suspension – Forced withdrawal from the College District for either a definite period of time or until stated conditions have been met, after which the student is eligible to return. Conditions for readmission may be specified and suspension may exceed the one semester minimum. During the period of suspension, the student shall not be permitted on College District property without the prior written approval of the vice president of administrative affairs, dean of students or designee.

13. Expulsion – Permanent forced withdrawal from the College District. The student shall not be permitted on College District property without the prior written approval of the vice president of administrative affairs, dean of students or designee. A student receiving disciplinary expulsion shall have the action noted in his or her permanent record.

No progression from one level to another is either intended or implied. Repeated infractions or misconduct of a minor nature may lead to more severe disciplinary actions. Certain disciplinary sanctions may result in a financial cost to the student.

If a student fails to complete a nonacademic disciplinary sanction by the required deadline, a hold may be placed on the student's record.

### EDUCATIONAL PROGRAMS

North Central Texas College is committed to increasing the awareness of and prevention of sexual violence, domestic violence, dating violence and stalking. All incoming students are provided programming and strategies intended for these type of incidents before it occurs. This is completed through the required First Year Experience course. All new incoming staff are provided this information at New Employee Orientation as well as during Faculty and Staff In-Service and Professional Development days. Attendance is taken for each of these activities and maintained by the respective departments responsible for course or professional development coordination and delivery.

Once each Fall and Spring semester, the police department partners with NCTC Counseling Services and provide personal safety courses to faculty, staff and students. Included in this courses are clear statements that NCTC prohibits such acts as sexual violence, domestic violence, dating violence and stalking, their definitions, the definition of consent, options for bystander intervention, information about risk reduction and our policies and procedures for responding to these incidents. These are held on all campuses.

### SEX OFFENDERS

Sex offenders must register with the North Central Texas College Police Department as required by law or court order. In compliance with state law, the North Central Texas Police Department maintains a listing of registered sex offenders who currently work, volunteer or are enrolled in classes on any North Central Texas College campus. A general listing of registered sex offenders may be found on the Texas Department of Public Safety's web site <https://records.txdps.state.tx.us/sexoffender/>.

### CRIME STATISTICS | 2014-2016

#### 2016 ON-CAMPUS OFFENSES

Offense	Gainesville	Corinth	Flower Mound	Bowie	Graham
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Robbery	0	0	0	0	0
Burglary	0	0	0	0	0
Arson	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Sexual Assault	0	0	0	0	0
Stalking	0	1	0	0	0
<b>Arrests</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	1	0	0	0	0
Liquor Offenses	11	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Total</b>	<b>12</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>

No hate crimes reported in 2016.



### 2016 RESIDENCE HOUSING OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	N/A	N/A	N/A	N/A
Negligent Manslaughter	0	N/A	N/A	N/A	N/A
Forcible Sex Offenses	0	N/A	N/A	N/A	N/A
Aggravated Assault	0	N/A	N/A	N/A	N/A
Robbery	0	N/A	N/A	N/A	N/A
Burglary	0	N/A	N/A	N/A	N/A
Arson	0	N/A	N/A	N/A	N/A
Motor Vehicle Theft	0	N/A	N/A	N/A	N/A
Dating Violence	0	N/A	N/A	N/A	N/A
Domestic Violence	0	N/A	N/A	N/A	N/A
Sexual Assault	0	N/A	N/A	N/A	N/A
Stalking	0	N/A	N/A	N/A	N/A
<b>Arrests</b>					
Drug Offenses	0	N/A	N/A	N/A	N/A
Liquor Offenses	0	N/A	N/A	N/A	N/A
Weapons Offenses	0	N/A	N/A	N/A	N/A
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	1	N/A	N/A	N/A	N/A
Liquor Offenses	11	N/A	N/A	N/A	N/A
Weapons Offenses	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>12</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

No hate crimes reported in 2016.

### 2016 PUBLIC PROPERTY OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Robbery	0	0	0	0	0
Burglary	0	0	0	0	0
Arson	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Sexual Assault	0	0	0	0	0
Stalking	0	0	0	0	0
<b>Arrests</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

No hate crimes reported in 2016.

### 2015 ON-CAMPUS OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Robbery	0	0	0	0	0
Burglary	0	0	0	0	0
Arson	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Sexual Assault	0	0	0	0	0
Stalking	0	1	1	0	0
<b>Arrests</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	1	0	0	0	0
Liquor Offenses	5	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>

No hate crimes reported in 2015.

### 2015 RESIDENCE HOUSING OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	N/A	N/A	N/A	N/A
Negligent Manslaughter	0	N/A	N/A	N/A	N/A
Forcible Sex Offenses	0	N/A	N/A	N/A	N/A
Aggravated Assault	0	N/A	N/A	N/A	N/A
Robbery	0	N/A	N/A	N/A	N/A
Burglary	0	N/A	N/A	N/A	N/A
Arson	0	N/A	N/A	N/A	N/A
Motor Vehicle Theft	0	N/A	N/A	N/A	N/A
Dating Violence	0	N/A	N/A	N/A	N/A
Domestic Violence	0	N/A	N/A	N/A	N/A
Sexual Assault	0	N/A	N/A	N/A	N/A
Stalking	0	N/A	N/A	N/A	N/A
<b>Arrests</b>					
Drug Offenses	0	N/A	N/A	N/A	N/A
Liquor Offenses	0	N/A	N/A	N/A	N/A
Weapons Offenses	0	N/A	N/A	N/A	N/A
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	1	N/A	N/A	N/A	N/A
Liquor Offenses	5	N/A	N/A	N/A	N/A
Weapons Offenses	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>6</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

No hate crimes reported in 2015.

### 2015 PUBLIC PROPERTY OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Robbery	0	0	0	0	0
Burglary	0	0	0	0	0
Arson	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Sexual Assault	0	0	0	0	0
Stalking	0	0	0	0	0
<b>Arrests</b>					
Drug Offenses	1	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

No hate crimes reported in 2015.

### 2014 ON-CAMPUS OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Robbery	0	0	0	0	0
Burglary	0	0	0	0	0
Arson	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Sexual Assault	0	0	0	0	0
Stalking	0	0	0	0	0
<b>Arrests</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	1	0	0	0	0
Liquor Offenses	5	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

No hate crimes reported in 2014.

### 2014 RESIDENCE HOUSING OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	N/A	N/A	N/A	N/A
Negligent Manslaughter	0	N/A	N/A	N/A	N/A
Forcible Sex Offenses	0	N/A	N/A	N/A	N/A
Aggravated Assault	0	N/A	N/A	N/A	N/A
Robbery	0	N/A	N/A	N/A	N/A
Burglary	0	N/A	N/A	N/A	N/A
Arson	0	N/A	N/A	N/A	N/A
Motor Vehicle Theft	0	N/A	N/A	N/A	N/A
Dating Violence	0	N/A	N/A	N/A	N/A
Domestic Violence	0	N/A	N/A	N/A	N/A
Sexual Assault	0	N/A	N/A	N/A	N/A
Stalking	0	N/A	N/A	N/A	N/A
<b>Arrests</b>					
Drug Offenses	0	N/A	N/A	N/A	N/A
Liquor Offenses	0	N/A	N/A	N/A	N/A
Weapons Offenses	0	N/A	N/A	N/A	N/A
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	1	N/A	N/A	N/A	N/A
Liquor Offenses	5	N/A	N/A	N/A	N/A
Weapons Offenses	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>6</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

No hate crimes reported in 2014.

### 2014 PUBLIC PROPERTY OFFENSES

<b>Offense</b>	<b>Gainesville</b>	<b>Corinth</b>	<b>Flower Mound</b>	<b>Bowie</b>	<b>Graham</b>
Murder	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0
Aggravated Assault	0	0	0	0	0
Robbery	0	0	0	0	0
Burglary	0	0	0	0	0
Arson	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0
Dating Violence	0	0	0	0	0
Domestic Violence	0	0	0	0	0
Sexual Assault	0	0	0	0	0
Stalking	0	0	0	0	0
<b>Arrests</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Disciplinary Referrals / Actions</b>					
Drug Offenses	0	0	0	0	0
Liquor Offenses	0	0	0	0	0
Weapons Offenses	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

No hate crimes reported in 2014.



## ANNUAL FIRE REPORT

### FIRE SAFETY REPORT

The North Central Texas College District currently offers student housing on the main campus in Gainesville. The Office of Residence Life, which oversees student housing, in conjunction with North Central Texas College Office of Emergency Management will publish an Annual Fire Safety Report. This report will include all fire statistics, emergency response and evacuation procedures, and all policies regarding fire drills and alarms.

### FIRE EQUIPMENT REGULATIONS

Because it is important that fire and safety equipment function properly when it is needed, the following acts are prohibited:

1. Tampering or playing with fire extinguishers, smoke detectors, exit lights, or emergency lights.
2. Removing smoke detector batteries or otherwise rendering a smoke detector inoperative.
3. Propping open or obstructing fire exits.
4. Obstructing halls and stairwells with furniture, debris, and/or other items.
5. Residents who jeopardize the security and safety of any resident will be subject to severe disciplinary action. Tampering with fire equipment or acts of arson can result in civil prosecution, disciplinary measures, and/or possible fines.

### FIRE SAFETY EDUCATION

Through the use of fire drills, North Central Texas College Department of Housing and Residence Life provides fire safety and education for students. These drills are coordinated by the college and conducted by local fire officials who also provide facility fire safety inspections and share information on safe practices with resident advisors and residents. These are conducted several times per year. The first year experience course and new employee orientation also provide information on safe evacuation and emphasize that one should never ignore a fire alarm.

### FUTURE IMPROVEMENTS

The North Central Texas College Office of Emergency Management in conjunction with local fire officials will evaluate the fire safety systems being utilized on the campus and make recommendations when changes are required.

### FIRE PROCEDURES

If a fire is reported in a North Central Texas College residential facility, the Residence Life employee on-duty or a student reporting the fire should notify the Fire Department by calling 911 immediately.

The following is a list of other campus officials who should be notified:

1. North Central Texas College Public Safety / Office of Emergency Management
2. Coordinator of Student Life / Director of Student Life
3. Vice Chancellor of Student Services
4. Director of Facilities

Any other emergency response units may also be called if needed (ambulance, municipal police department, etc.)

## CANDLES / COOKING IN RESIDENCE HALL ROOMS

Candles are prohibited in student rooms unless the wick has been completely removed from the candle. In addition to candles, incense is not allowed in the residence halls.

Cooking appliances with exposed heating elements are prohibited (i.e. hot plates, woks, electric skillets, some coffeemakers, etc.), hibachi grills, camping stoves and other similar appliances are not acceptable. If a fire might result from something falling onto the appliance's heating element that item is not allowed. Indoor electric grills may only be used in the kitchen areas (these inside grills need to be stored out of sight).

## EMERGENCY EVACUATIONS & DRILLS

In the event of an actual emergency (fire, tornado, etc.) or a periodic emergency drill, immediate compliance with the directives given by hall staff is required. All drills are performed in accordance with State Fire Codes. Students and their guests are required to participate.

These drills are timed and must be repeated if completion time does not meet safety standards. It is of the utmost importance that everyone in the residence hall responds promptly in emergency situations. In addition, due to the community environment, students are encouraged to take active roles in assisting emergency procedures without jeopardizing their own safety. Staff uses various techniques to alert students of such a situation. Examples include using the sound of the fire alarm, staff knocking on a door, directing students to the emergency exits and by following the procedure for evacuating the building.

## FIRE STATISTICS | 2016

### 2016 FIRE STATISTICS FOR ON-CAMPUS STUDENT HOUSING

Residence Hall	Gainesville Campus
Bonner Hall	0
Hays Hall	0
<b>Total</b>	<b>0</b>

### 2016 FIRE STATISTICS AND RELATED INFORMATION REGARDING FIRES IN RESIDENCE HALLS

Residence Hall	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries Requiring Medical Treatment	Value of Property Damage Caused by Fire
Bonner Hall	0	N/A	N/A	N/A	N/A
Hays Hall	0	N/A	N/A	N/A	N/A
<b>Total</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

### 2016 FIRE SAFETY SYSTEMS IN NCTC RESIDENTIAL FACILITIES

Residence Hall / Facility	Fire Alarm Monitoring	*Partial Sprinkler System	**Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans and Placards	Minimum Number of Fire Evacuation Drills Each Calendar Year
Bonner Hall	Yes	No	No	Yes	Yes	Yes	2
Hays Hall	Yes	No	No	Yes	Yes	Yes	2

\* Partial Sprinkler System is defined as having sprinklers in the common areas only.

\*\* Full Sprinkler Systems is defined as having sprinklers in both common areas and individual rooms.