

**MINUTES
REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
September 19, 2016**

The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, September 19, 2016, in Room 131 in the ASC Building. Ms. Karla Metzler called the meeting to order at 6:00 p.m. and established a quorum with all members present.

MEMBERS PRESENT:

Ms. Karla Metzler – Chairman
Dr. Bill Ledbetter – Vice Chairman
Ms. Christy Morris - Secretary
Mr. Matt Chalmers
Mr. Jon Grime
Mr. Dick Haayen
Ms. Patsy Wilson

PRESIDENT:

Dr. G. Brent Wallace

DISPOSITION OF MINUTES

Dr. Ledbetter moved to approve the Workshop and Regular minutes for August 15, 2016. Ms. Wilson seconded, and the motion passed unanimously.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Fiscal Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$24,467,639.00 as of August 31, 2016. Board Designated Reserves of \$14,026,151.00 included Certificates of Deposit totaling \$6,290,053.00. The financial reports will be filed for audit.

B. Enrollment

Dr. Andrew Fisher, Provost, reported as of September 19th, 2016, NCTC records reflect a current enrollment for all campuses for associated semesters at 9,733. Of this population, 285 will be excluded from the THECB report that will be submitted on October 15th. He explained THECB does not allow institutions to report students for various reasons, those include students who have not paid tuition on the 12th class day, students taking a class for the 3rd time as well as other factors. For reporting purposes our Fall 2016 enrollment for credit bearing students is logged at 9448.

NEW BUSINESS

A. Consideration of Approving an Engagement Letter for FY2016 Audit

Ms. Wilson moved to approve the engagement letter for the FY2016 audit submitted by Schalk & Smith, PC. Ms. Morris seconded, and the motion passed unanimously.

B. Consideration of Approving the Vendor to Provide Student Alert and Retention System

Ms. Wilson moved to accept the proposal from Starfish by Hobsons to provide the Student Alert and Retention System. Mr. Chalmers seconded, and the motion passed unanimously.

C. Consideration of Proposed Revision to Board Policy FKC (Local): Student Activities/Registered Student Organizations

Ms. Wilson moved to accept the revisions to Board Policy FKC (Local). Ms. Morris seconded, and the motion passed unanimously.

D. Consideration of Personnel

Ms. Wilson moved to approve the employment/resignation of the following personnel:

- Jeremy Carroll – Machining Instructor
- Gina Kinard – Associate Degree Nursing Instructor
- Sharon Forney – resignation
- Bret Moore – resignation

Dr. Ledbetter seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

ATTEST:

Chairman of the Board
Ms. Karla Metzler

Secretary
Ms. Christy Morris