

**MINUTES
REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
May 18, 2016**

The Board of Regents of North Central Texas College (NCTC) met in regular session on Wednesday, May 18, 2016, in Room 131 in the ASC Building. Ms. Karla Metzler called the meeting to order at 12:00 p.m. and established a quorum with six members present.

MEMBERS PRESENT: Ms. Karla Metzler - Chairman
Dr. Bill Ledbetter
Ms. Christy Morris - Secretary
Mr. Matt Chalmers
Mr. Dick Haayen
Ms. Patsy Wilson

MEMBERS ABSENT: Mr. Jon Grime

PRESIDENT: Dr. G. Brent Wallace

DISPOSITION OF MINUTES

Ms. Wilson moved to approve the minutes for April 18, 2016. Mr. Haayen seconded, and the motion passed unanimously.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Fiscal Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$29,380,877.00 as of April 30, 2016. Board Designated Reserves of \$14,455,932.00 included Certificates of Deposit totaling \$6,282,246.00. The financial reports will be filed for audit.

NEW BUSINESS

A. Consideration of Food Service Contract Renewal for FY 2016-2017

Ms. Wilson moved to grant a one year extension to the food service contract with Great Western Dining Services and accept the 2016 – 2017 proposed meal rate plans. Mr. Chalmers seconded, and the motion passed unanimously.

B. Consideration of Approving a Content Management System to Support NCTC's Webpage Design

Mr. Chalmers moved to approve *Hannon Hill Corporation* to provide a content management system to support our webpage design and development. Ms. Wilson seconded, and the motion passed unanimously.

C. Consideration of Amended Academic Calendar 2015-2016

This agenda item was tabled.

D. Consideration of Approval to Transfer Board Reserves

Ms. Wilson moved to approve the use of mediation reserves up to a total of \$469,794.00 and current funds up to \$385,000.00 for the purchase of website software. Mr. Haayen seconded, and the motion passed unanimously.

E. Consideration of 2016 – 2017 Administrative and Professional Contracts

This agenda item was tabled.

D. Consideration of Personnel

Dr. Ledbetter moved to approve the following additional contracts for 2016 – 2017:

- Lori Blagg – College Prep Math
- John Bryant – Emergency Medical Services
- Paula Rutherford – Vocational Nursing
- Rena Vandament – Associate Degree Nursing

Ms. Morris seconded, and the motion passed unanimously.

EXECUTIVE SESSION

At 12:18 p.m. Chairman Metzler announced the Board would recess the regular meeting and go directly into Executive Session as provided for in Texas Government Code 551.071: Consultation with Attorney and 551.074: Consideration of Personnel.

CONSIDERATION AND POSSIBLE ACTION ON ALL MATTERS DISCUSSED IN EXECUTIVE SESSION

At 1:05 p.m. Chairman Metzler reconvened into regular session. Mr. Haayen moved to transition from NCTC Administrative contract positions to at-will employment, forward effective September 1, 2016. Mr. Chalmers seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 1:06 p.m.

ATTEST:

Chairman of the Board
Ms. Karla Metzler

Secretary
Ms. Christy Morris