

**MINUTES
REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
February 15, 2016**

The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, February 15, 2016, in Room 131 in the ASC Building. Ms. Karla Metzler called the meeting to order at 6:00 p.m. and established a quorum with all members present.

MEMBERS PRESENT: Ms. Karla Metzler - Chairman
Dr. Bill Ledbetter – Vice Chairman
Ms. Christy Morris - Secretary
Mr. Matt Chalmers
Mr. Jon Grime
Ms. Patsy Wilson

MEMBERS ABSENT: Mr. Dick Haayen

ADMINISTRATORS/STAFF PRESENT: Dr. Brent Wallace, President
Mr. Robbie Baugh
Mr. David Brown
Dr. Andrew Fisher
Dr. Emily Klement
Dr. Janie Neighbors
Ms. Sandy Otto
Ms. Debbie Sharp
Mr. Bill Winans

DISPOSITION OF MINUTES

Dr. Ledbetter moved to approve the minutes for January 25, 2015. Mr. Haayen seconded, and the motion passed unanimously.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Fiscal Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$29,905,671.00 as of December 31, 2015. Board Designated Reserves of \$13,542,673.00 included Certificates of Deposit totaling \$6,280,733.00. The financial reports will be filed for audit.

NEW BUSINESS

A. Consideration of Approval for the College to Participate in an Employee Separation Incentive Program

Mr. Chalmers moved to approve the participation in the *PARS* program for all qualified NCTC personnel. Mr. Grime seconded, and the motion passed six to one. Dr. Ledbetter voted against.

B. Consideration of Distribution of Fund Balance

Ms. Wilson moved to approve the distribution of \$1,000,000.00 from General Funds to Board Designated Reserves for 2014 -2015. Dr. Ledbetter seconded, and the motion passed unanimously.

C. Annual Review of Board Policy CAK (Local) Appropriations and Revenue Sources: Investments

Ms. Morris moved to approve the annual review of Board Policy CAK (Local) Appropriations and Revenue Sources: Investments. Mr. Chalmers seconded, and the motion passed unanimously.

D. Consideration of Contract Renewals for Full Time Instructors 2016 – 2017

Ms. Wilson moved to approve the list of recommended faculty contracts for the 2016 – 2017 NCTC Academic Year. Mr. Chalmers seconded, and the motion passed unanimously.

E. Consideration of Personnel

Dr. Ledbetter moved to approve the employment/resignation of the following personnel:

- Lori Blagg – College Prep Math Instructor
- Scott Harp – resignation
- Manuel Trevino, Jr. – Database Instructor
- Rena Vandament – Associate Degree Nursing Instructor
- Donna Willis – Networking Instructor

Ms. Wilson seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

ATTEST:

Chairman of the Board
Ms. Karla Metzler

Secretary
Ms. Christy Morris