

**MINUTES  
REGULAR MEETING  
BOARD OF REGENTS  
NORTH CENTRAL TEXAS COLLEGE  
June 26, 2017**

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The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, June 26, 2017, in Room 131 in the ASC Building. Ms. Metzler called the meeting to order at 6:00 p.m. and established a quorum with six members present.

**MEMBERS PRESENT:**

Ms. Karla Metzler, Chair  
Ms. Christy Morris, Secretary  
Mr. Matt Chalmers  
Mr. Dick Haayen  
Mr. Jerry Don Henderson  
Ms. Patsy Wilson

**MEMBER ABSENT:**

Mr. Jon Grime

**PRESIDENT:**

Dr. G. Brent Wallace

**DISPOSITION OF MINUTES**

Mr. Chalmers moved to approve the regular minutes for May 22, 2017, with amendments. Ms. Wilson seconded, and the motion passed unanimously.

**REPORTS FROM REGENTS SUB-COMMITTEES**

Reports were given by sub-committee chairs for the Building and Finance committees.

**RPORTS**

**A. Financial**

Dr. Janie Neighbors, Vice President of Fiscal Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$19,733,088.00 as of May 31, 2017. Board Designated Reserves of \$14,989,632.00 included Certificates of Deposit totaling \$6,296,281.00. The financial reports will be filed for audit.

**B. StormReady**

Chris McLaughlin, Senior Director of Emergency Management and Institutional Assurance, introduced Mr. Tom Bradshaw, Meteorologist-in-Charge for the National Weather Service in Dallas/Ft. Worth. Mr. Bradshaw reported North Central Texas College had met or exceeded all the requirements in weather monitoring, mass notification, planning, and education as part of the overall investment in all-hazards emergency preparedness.

**NEW BUSINESS**

**A. Canvassing of the Election Returns for the Board of Regents Voted on June 17, 2017**

The Board reviewed and canvassed the election returns as required for the June 17, 2017, Board of Regents election.

## **B. Consideration of Administering Oath of Office to Elected Regents**

The Honorable Judge Jason Brinkley administered the oath of office to Mr. Jerry Don Henderson and Mr. Dick Haayen as a newly elected North Central Texas College Board of Regent.

## **C. Consideration of Reorganization of the Board of Regents**

Ms. Wilson moved to appoint the following officers for the reorganization of the NCTC Board of Regents:

- Ms. Karla Metzler – Chair
- Mr. Dick Haayen – Vice Chair
- Ms. Christy Morris – Secretary

Mr. Chalmers seconded and the motion passed unanimously.

## **D. Consideration of New Signatures/Authorizations on NCTC Bank Accounts**

Ms. Wilson moved the Board update the wording for CFF(LOCAL) policy to “the Chairperson and one other Board member to authorize payments on behalf of the College” and then designate, by name, the Chairperson, Karla Metzler and Vice Chair Dick Haayen, be authorized to sign any banking documents from this point forward. These signatures will be valid until the Board changes the designees. Mr. Henderson seconded, and the motion passed unanimously.

## **E. Consideration of Approving an Engagement Letter for FY2017 Audit**

Mr. Haayen moved the Board approve the engagement letter submitted by Schalk and Smith, PC., to conduct the FY2017 Financial Audit. Ms. Morris seconded, and the motion passed unanimously.

## **F. Consideration of a Vendor to Purchase New VDX Switches**

Ms. Wilson moved the Board accept the bid of \$114,912.30 from *Empirical Networks, Ltd.*, for the purchase of the Brocade VDX solution. Mr. Chalmers seconded, and the motion passed unanimously.

## **G. Consideration of a Campus Concealed Carry Committee Recommendation**

Mr. McLaughlin presented the recommendations by the Campus Concealed Carry Committee to be implemented on August 1, 2017, as a part of NCTC’s policies and procedures. No action was required for the first reading.

## **H. Consideration of Authorizing the President to Employ Faculty for the Fall 2017 Semester**

Mr. Chalmers moved to authorize the President to employ faculty for the Fall 2017 Semester. Ms. Wilson seconded, and the motion passed unanimously.

## **I. Consideration of Increase in Full-Time 2017 – 2018 Salaries**

Ms. Wilson moved to approve a general pay increase for all full-time employees, to be calculated at 3.5% of the mid-point of each pay group for employees and faculty. Ms. Morris seconded, and the motion passed unanimously.

## **J. Consideration of Personnel**

Ms. Wilson moved to approve the employment/resignation of the following personnel:

- Vince Kenney – resignation
- Julie Martin – resignation
- David Powell – resignation

Mr. Haayen seconded, and the motion passed unanimously.

## **EXECUTIVE SESSION**

At 6:43 p.m. Chairman Metzler announced the Board would recess the regular meeting and go directly into Executive Session as provided for in Texas Government Code 551.071: Consultation with Attorney: 551.072 and 551.074: Consideration of Personnel.

### **CONSIDERATION AND POSSIBLE ACTION ON ALL MATTERS DISCUSSED IN EXECUTIVE SESSION**

At 8:14 p.m. Chairman Metzler reconvened into regular session.

Mr. Haayen moved the Board uphold the Administration's recommendation regarding the Level IV Appeal filed by Mr. Kevin Sadowski. Ms. Wilson seconded, and the motion passed unanimously.

### **ADJOURNMENT**

There being no further business, Mr. Haayen moved to adjourn the meeting at 8:17 p.m. Mr. Henderson seconded, and the motion carried.

ATTEST:

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Chairman of the Board  
Ms. Karla Metzler

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Secretary  
Ms. Christy Morris