

**MINUTES  
REGULAR MEETING  
BOARD OF REGENTS  
NORTH CENTRAL TEXAS COLLEGE  
May 22, 2017**

---

The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, May 22, 2017, in Room 131 in the ASC Building. Ms. Metzler called the meeting to order at 6:00 p.m. and established a quorum with four members present.

**MEMBERS PRESENT:**

Ms. Karla Metzler  
Ms. Christy Morris  
Mr. Dick Haayen  
Ms. Patsy Wilson

**MEMBER ABSENT:**

Mr. Matt Chalmers  
Mr. Jon Grime  
Dr. Bill Ledbetter

**PRESIDENT:**

Dr. G. Brent Wallace

**DISPOSITION OF MINUTES**

Ms. Wilson moved to approve the regular minutes for April 17, 2017. Mr. Haayen seconded, and the motion passed unanimously.

Ms. Wilson moved to approve the special meeting minutes for May 12, 2017, with amendments. Mr. Haayen seconded, and the motion passed unanimously.

**REPORTS FROM REGENTS SUB-COMMITTEES**

Reports were given by sub-committee chairs for the Building and Finance committees.

**RPORTS**

**A. Financial**

Dr. Janie Neighbors, Vice President of Fiscal Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$21,883,452.00 as of April 30, 2017. Board Designated Reserves of \$15,050,196.00 included Certificates of Deposit totaling \$6,295,318.00. The financial reports will be filed for audit.

**B. Completion Center**

Ms. Amy Klohn, Completion Center Manager- Title III Quality Enhancement Plan Coordinator, updated the Board on NCTC's Completion Center. She explained the Completion Center offers success coaching, career exploration and career development services for all new-to-college students. The Completion Center is funded by a Title III-Strengthening the Institution Grant.

## NEW BUSINESS

### A. Consideration of Approving the Transfer of Board Reserves to Fund Facilities-Related Project

Mr. Haayen moved to authorize the transfer of up to \$2,000,000.00 from discretionary Board reserves to fund the 600 Building renovations project. Ms. Morris seconded, and the motion passed unanimously.

### B. Consideration of Appointing Election Judges and Establishing the Maximum Number of Election Clerks for the June 17, 2017 Board Run-Off Election

Ms. Wilson moved to appoint the below personnel to serve as primary election judges and establish the maximum number of election clerks as two per polling location for the June 17, 2017, Board run-off election. Ms. Morris seconded, and the motion passed unanimously.

<u>Polling Location</u>	<u>Election Judge</u>
Early Voting	Billie Jean Knight
Callisburg Community Center	Linda Cummings
Lake Kiowa-Medical Arts Building	Pauline Lesch
Era Community Center	Paula Lewis
Gainesville Civic Center	Ron Melugin
Lindsay School Cafeteria	Marsha Dill
Muenster Jr. High School	Sara Hess

### C. Consideration of Approving Food Services Contract Renewal for Fiscal Years 2017-2022

Ms. Wilson moved the Board of Regents exercise its option to grant a 5 year extension to the food service contract with Great Western Dining Services and accept the 2017-2022 proposed meal rates as presented. Ms. Morris seconded, and the motion passed unanimously.

### D. Consideration of Personnel

Ms. Wilson moved to approve the employment/resignation of the following personnel:

- Bill Bernard – retirement
- Leah Fuhrmann – resignation
- Kim Monday – resignation
- Rena Vandament – resignation
- Dr. Jane Leach – Nursing Department Chair

Mr. Haayen seconded, and the motion passed unanimously.

## EXECUTIVE SESSION

At 6:20 p.m. Chairman Metzler announced the Board would recess the regular meeting and go directly into Executive Session as provided for in Texas Government Code 551.071: Consultation with Attorney, 551.072 Deliberation about Real Property, and 551.074: Consideration of Personnel.

### CONSIDERATION AND POSSIBLE ACTION ON ALL MATTERS DISCUSSED IN EXECUTIVE SESSION

At 7:01 p.m. Chairman Metzler reconvened into regular session. Ms. Wilson moved to approve probationary contracts for Mr. Doug Elrod, Ms. Sara Alford, and Mr. Keith Bailey. Mr. Haayen seconded, and the motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 7:02 p.m.

ATTEST:

\_\_\_\_\_  
Chairman of the Board  
Ms. Karla Metzler

\_\_\_\_\_  
Secretary  
Ms. Christy Morris