

**MINUTES  
REGULAR MEETING  
BOARD OF REGENTS  
NORTH CENTRAL TEXAS COLLEGE  
April 17, 2017**

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The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, April 17, 2017, in Room 131 in the ASC Building. Ms. Metzler called the meeting to order at 6:00 p.m. and established a quorum with six members present.

**MEMBERS PRESENT:**

Ms. Karla Metzler  
Dr. Bill Ledbetter  
Ms. Christy Morris  
Mr. Matt Chalmers  
Mr. Dick Haayen  
Ms. Patsy Wilson

**MEMBER ABSENT:**

Mr. Jon Grime

**PRESIDENT:**

Dr. G. Brent Wallace

**DISPOSITION OF MINUTES**

Mr. Haayen moved to approve the regular minutes for March 27, 2017, with amendments. Ms. Wilson seconded, and the motion passed unanimously.

**REPORTS FROM REGENTS SUB-COMMITTEES**

Reports were given by sub-committee chairs for the Building and Finance committees.

**RPORTS**

**A. Financial**

Dr. Janie Neighbors, Vice President of Fiscal Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$24,069,362.00 as of March 31, 2017. Board Designated Reserves of \$13,622,085.00 included Certificates of Deposit totaling \$6,294,473.00. The financial reports will be filed for audit.

**B. Strategic Partnerships**

Dr. Emily Klement, Associate Vice President Strategic Partnerships, and Dr. Roxanne Del Rio, Dean for Strategic Student Initiatives & Multicultural Outreach updated the Board on the various breakdowns of student enrollment. Dr. Klement reported in one year 10,000 potential members were contacted in Cooke, Denton, Montague counties, and Graham through the outreach of the faculty and staff of NCTC partnerships.

**C. External Funding**

Ms. Debbie Sharp, Vice President of External Affairs, presented the quarterly update for North Central Texas College External Funding.

## NEW BUSINESS

### A. Consideration of Transfer of General Funds to Reserves

Mr. Chalmers moved the Board of Regents transfer \$1,500,000.00 from the General Fund to Board Discretionary Reserves. Mr. Haayen seconded, and the motion passed unanimously.

### B. Consideration of Tax Resale Deed for Property on Albert Road, Young County

Mr. Haayen moved to approve the sale of the property located on Albert Road in Graham, Texas. Ms. Wilson seconded, and the motion passed unanimously.

### C. Consideration of Approval for 2017-2018 Course Catalog

Ms. Wilson moved to approve the 2017 -2018 NCTC Course Catalog with accepted standards to include the following:

- 1) Program updates for degrees as approved by Instructional Council.
- 2) Tuition, fees, and other updates pertaining to Business Office Function.
- 3) Updates to policy that match Texas Association of School Boards.

Mr. Chalmers seconded, and the motion passed unanimously.

### D. Consideration of Re-Scheduling May Board Meeting to May 22, 2017

Mr. Chalmers moved to re-schedule the May Board meeting for May 22, 2017. Ms. Wilson seconded, and the motion passed unanimously.

### E. Consideration of Personnel

Dr. Ledbetter moved to accept the resignation of David Smith, Associate Degree Nursing Instructor. Mr. Chalmers seconded, and the motion passed unanimously.

## ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

ATTEST:

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Chairman of the Board  
Ms. Karla Metzler

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Secretary  
Ms. Christy Morris