

**MINUTES
REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
March 27, 2017**

The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, March 27, 2017, in Room 131 in the ASC Building. Ms. Metzler called the meeting to order at 6:00 p.m. and established a quorum with all members present.

MEMBERS PRESENT:

Ms. Karla Metzler
Dr. Bill Ledbetter
Ms. Christy Morris
Mr. Matt Chalmers
Mr. Jon Grime
Mr. Dick Haayen
Ms. Patsy Wilson

PRESIDENT:

Dr. G. Brent Wallace

DISPOSITION OF MINUTES

Mr. Haayen moved to approve the regular minutes for February 20, 2017. Ms. Wilson seconded, and the motion passed unanimously.

REPORTS FROM REGENTS SUB-COMMITTEES

Reports were given by sub-committee chairs for the Buildings and Finance committees.

RPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Fiscal Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$24,196,596.00 as of February 28, 2017. Board Designated Reserves of \$13,637,009.00 included Certificates of Deposit totaling \$6,293,613.00. The financial reports will be filed for audit.

B. Texas Higher Education Coordinating Board – Compliance Monitoring Audit of Formula Funding at North Central Texas College

Dr. Neighbors reported in the Fall 2016 semester, the Texas Higher Education Coordinating Board conducted for NCTC a periodic “*Monitoring Audit of Formula Funding*”. Their primary focus was to determine if sufficient controls were in place to ensure the integrity of the data reports that affect state based allocations and funding mechanisms. They evaluated information submitted for the 2015-2016 Academic Year.

C. Enrollment

Dr. Andrew Fisher, Provost, reported on the *Official Date of Record*, NCTC's Spring 2017 enrollment showed that there were 8,714 unduplicated students enrolled in 1,383,616 contact hours. This represents a headcount enrollment decrease of 79 students (0.9%) and a decrease of 3,648 (0.3%) contact hours below enrollments in Spring 2016. In Spring 2017 there were 27,136 unfunded contact hours that are included in these enrollments.

For Adult and Continuing Education 1st Quarter numbers demonstrate an increase in enrollment of 71 (38%), but a decrease in billable contact hours of 5,089 (26%). In Quarter 2, contact hours decreased by 67 (30%) and billable contact hours decreased by 4,869 (31%) below their 2nd Quarter counterparts in 2016.

D. Dual Credit

Ms. Emily Klement, Associate Vice President of Strategic Partnerships, updated the Board on current dual credit enrollment numbers and data from the *Texas Higher Education Coordinating Board*. Several local high school dual credit students were introduced that are currently enrolled in NCTC programs.

NEW BUSINESS

A. Consideration of Approving the Transfer of Board Reserves to Fund Facilities-Related Projects

Mr. Haayen moved to authorize the transfer of up to \$3,000,000.00 from discretionary reserves to fund facilities-related projects; Mr. Chalmers seconded.

Mr. Chalmers moved to amend the motion to decrease the 600 Buildings proposed amount of \$2,100,000.00 to \$200,000.00 until further construction cost are finalized. Mr. Haayen seconded, and the motion passed unanimously.

B. Consideration of Selection of Vendor for Storage-Area Network (SAN)

Ms. Wilson moved to accept the bid of \$83,807.00 from *NETSYNC Network Solutions* for the purchase of a SAN device. Dr. Ledbetter seconded, and the motion passed unanimously.

C. Consideration of Adoption of Academic Calendar for Fall 2017 – Summer 2018 & Fall 2018 – Summer 2019

Ms. Wilson moved to approve the 2017 -2018 and 2018 -2019 Academic Calendar. Dr. Ledbetter seconded, and the motion passed unanimously.

D. Consideration of Approving Tuition Rates/Fees Effective Fall 2017

Mr. Haayen moved to approve a \$5 per semester credit hour increase (SCH) for all tuition categories, a \$2 per SCH increase in the General Use Fee, as well as increases to the Out-of-District Fee for students residing outside of Cooke County. Ms. Wilson seconded, and the motion passed unanimously.

E. Consideration of Residence Hall Room and Meal Rates for 2017-2018

Ms. Wilson moved to approve a 12% increase for residential hall room and meal rates (\$2085.00). Mr.

Chalmers seconded, and the motion passed unanimously.

F. Consideration of Appointing Election Judges and Establishing the Maximum Number of Election Clerks for the May 6, 2017 Board Election

Dr. Ledbetter moved to approve the following May 6, 2017 election judges:

- Billie Jean Knight
- Linda Cummings
- Pauline Leach
- Paula Lewis
- Tricia Williford
- Marsha Dill
- Sara Hess
- Donald Helms

Ms. Morris seconded, and the motion passed six to zero. Mr. Haayen abstained from voting.

G. Consideration of Personnel

Ms. Wilson moved to approve the employment/resignation of the following personnel:

- Rachel Bowles – Associate Degree Nursing Instructor
- David Smith – Vocational Nursing Instructor
- Dr. Joyce Swegle – resignation

Mr. Chalmers seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:03 p.m.

ATTEST:

Chairman of the Board
Ms. Karla Metzler

Secretary
Ms. Christy Morris