

# **NORTH CENTRAL TEXAS COLLEGE**

## **Radiologic Technology Program**

### **Gaining Admission**

Being admitted to North Central Texas College does not mean you are automatically admitted to the Radiology program. To be officially admitted to the Radiology program at NCTC, students must meet additional qualification requirements and carefully follow the step-by-step process described in PHASE ONE and PHASE TWO following.

### **PHASE ONE**

The following steps must be completed by ALL applicants before they will be considered for admission to the Radiology program:

**Step One:** Complete (either online or in person) and submit prior to Registration an Application for Admission to NCTC and official transcripts from all educational institutions you have attended. Furnish official TSI scores OR proof of exemption based on TAKS (TAAS), SAT or ACT scores. If a student has earned an associate's or bachelor's degree or higher they may be exempt from TSI testing. If you have not attended college before you must have a high school transcript or GED scores. The latest Schedule of Classes will provide the most up-to-date information regarding college pre-admission testing.

**Step Two:** Attend a radiology advisement/information session. These are scheduled each spring semester. The dates will be listed under Events on the Radiological Technology homepage. Most applicants find these group sessions to be very helpful and informative, and those attending are given the chance at the end of the session to ask questions. An alternative to in-person information is the online version.

**Step Three:** If you have completed courses at other colleges, you will need to have the NCTC Admissions Office complete a Degree Audit. Please submit this form and your NCTC transcript when you apply to the program.

**Step Four:** Once all admission requirements are met, you will be notified by the Registrar's Office of your acceptance to the college and will be ready to begin the process of registering for the prerequisite and support courses.

### **PHASE TWO**

All applicants for admission to a Health Science program at NCTC must take the [TEAS test](#). This test will provide information regarding your Reading Comprehension, Vocabulary and General Knowledge, Grammar, Basic Math Skills, Anatomy & Physiology indicating your ability to succeed in the Radiology Program.

ALL applicants are candidates to take a pre-admission exam prior to June 1. The TEAS score is valid for 24 months and may be taken twice per calendar year.

### **PHASE THREE**

The following procedure is to be followed by applicants who have met all the requirements of Phase One and Phase Two and are asking to be enrolled in the Radiology program. Please take time to read this section very carefully — particularly those references to earning **priority points**.

**Step One:** First, you must attend an information session or complete the session online. In-seat sessions are scheduled in the spring semester only. The dates will be listed under Events on the Radiological Technology homepage. **Individuals must “attend” an information session the same calendar year as the application to enroll in the radiology program.** Attendance does not “carry over” to subsequent years.

**Step Two:** Complete and submit the online Radiology Program application. A degree audit, copies of transcripts of all courses, and TEAS test results must be provided at the time the application is completed. This form is not legally binding; it merely reserves your place on the priority list for placement in the class. It must be completed between: **January 6—May 31 for Fall Semester admission to the Radiology Program.** The applications may be found by going to myNCTC- Student Services- Radiological Technology- Apply, These applications do NOT “carry over.” If for any reason you are not admitted to the Radiology Program after submitting your first application, you must submit a new application in order to be considered again for admission.

**Step Three:** After you have completed Step Two above, your application will then be evaluated to determine admission. Applicants will be ranked according to the **TEAS score + priority points** total. The highest ranking applicants will be invited into the Radiology Program at NCTC. The Non-Radiology curriculum coursework includes Elementary Statistics or College Algebra, Grammar and Composition, Intro to General Psychology, and Humanities or Fine Arts.

(see below). All applicants who have submitted a Declaration of Intent form will be notified of their testing status BY MAIL — **no later than July 1 preceding each Fall Semester.**

### **PRIORITY POINTS**

Non-Radiology Curriculum Coursework  
Point Average

4.0.....3 priority points  
3.5.....2 priority points  
3.0.....1 priority point

BIOL2401 Anatomy & Physiology I Grade  
Grade:

A.....3 priority points  
B.....2 priority points  
C.....1 priority point

Non-Radiology Coursework Completed  
with a “C” or better:

16 hours.....3 priority points  
10 hours.....2 priority points  
4 hours.....1 priority point

BIOL2402 Anatomy & Physiology II  
Grade:

A.....3 priority points  
B.....2 priority points  
C.....1 priority point

**Step Four:** The students scoring the highest Total Admission Points will be admitted to the Associate Degree Radiology Program. The program accepts the maximum of twenty student. Remaining candidates will be listed as alternates. If any of those who have been admitted are not able to begin the program for that particular semester, the next highest scoring alternate will be admitted. Any applicant (including alternates who did not get in) wishing to reapply the following semester must go through this admission procedure again in order to be considered for the upcoming semester. Those students accepted for admission to the Radiology Program will be registered in the first semester radiology courses by NCTC.

**Step Five:** Those students selected for admission must submit the following documents to the Radiology office on or before the first class day:

- Physical Examination form signed by a physician certifying that the applicant has been examined thoroughly.

- Proof of current CPR certification and required immunizations of DTaP, MMR, TB, Varicella (chicken pox) and Hepatitis B. **(Hepatitis B series takes 6 months to complete. First dose must be completed no later than September 1 for fall admission in order to have the series complete prior to the beginning the clinical portion of the second semester.)**

- Proof of major medical insurance coverage.

- Students must also purchase malpractice insurance (costing approximately \$18). This is added to the tuition/fees bill at registration. Malpractice insurance must be renewed each fall semester.

- A Drug Test and a Criminal Background Check will be required of all students, but need not be completed prior to admission. These will be done as part of the program.

**NOTE:** Any student who has a history of mental illness or substance abuse or who has been convicted of a felony must file paperwork with the American Registry of Radiologic Technologists BEFORE entering the Radiology Program. ARRT regulations stipulate that a person convicted of a felony may not be permitted to take the licensing exam. Don't spend two years in school and then discover that you cannot take the exam. Check it out BEFOREHAND. Any student who has ever been arrested for anything other than a minor traffic violation will need to submit a Petition for a Declaratory Order to the ARRT. Contact the Radiology Program Coordinator for more details.

**NOTE:** Criminal background checks will be completed on all applicants to the program. The following histories will disqualify an individual from consideration for clinical rotations: 1) felony convictions, 2) misdemeanor convictions or felony deferred adjudications involving crimes against persons (personal or sexual), 3) felony deferred adjudications for the sale, possession, distribution, or transfer of narcotics or controlled substances, and 4) registered sex offenders.