

Admission Steps

Step One:

Apply for Admission to NCTC through [Apply Texas](#). Complete the college admission process as outlined on the NCTC website: admissions.nctc.edu

Have official transcripts from every college you have attended sent to the Admissions Office. Request a Transcript Evaluation. Change your major to **Emergency Medical Services** or **Fire Science** by filling out a [Maintenance Record form](#) and submit to the NCTC Admissions Office.

Step Two:

Once all admission requirements are met, you will be notified by the Admissions Office of your acceptance to NCTC. Register for and attend an EMS and Fire Science Information Session. Visit the [website](#) for dates and times. To RSVP, contact Claudia Leuschner at cleuschner@nctc.edu

Step Three:

After you have completed steps one through three, schedule a time to take the HESI entrance exam. Once testing is done you can complete and submit an online EMS and Fire Science Application.

Step Four:

To apply to the EMS and Fire Science program, login to the [MyNCTC](#) page of the website and under Student Services, select *EMS & Fire Science Application*. Fill out the form and attach copies of your transcripts. Once you have completed all sections of the application along with your TEAS test scores, submit your application.

After applications have been processed, each applicant will be notified by email of their status in the EMS & Fire Science program.