



# INTERNATIONAL STUDENT ADMISSION STEPS

## STEP 1 - APPLY

Apply online at [www.applytexas.org](http://www.applytexas.org)

## STEP 2 - SUBMIT YOUR TRANSCRIPTS

Official high school transcript/certificate including graduation date.

- Foreign credentials must be accompanied by an official general evaluation completed by a current member of NACES. Evaluation must indicate the applicant has completed the equivalent of a U.S. high school diploma. Unofficial copies of evaluations will not be accepted. You can use any NACES member company to get an evaluation. We recommend SpanTran for discounted pricing, and quicker turnaround for NCTC applicants. Please apply using their request form.

**Note: If a degree program has been completed in your home country, we require official transcripts and degree certificate. An official evaluation completed by a member of NACES will be required. An evaluation is required for the highest education level earned.**

## STEP 3 - SATISFACTORY TOEFL / IELTS SCORES

Satisfactory score on the TOEFL or IELTS (academic) proficiency test.

For TOEFL, we accept a paper based score of 525 or internet-based score of 71. NCTC code for reporting purposes in 6245. Testing dates and locations are available at [toefl.org](http://toefl.org)

For academic IELTS, our institution requires a minimum overall band score of 6.0. NCTC only accepts scores submitted electronically by the IELTS test center. No paper Test Report Forms will be accepted. An institutional code is NOT required. Please contact the test center directly where you took the IELTS test and request that your official test scores be sent electronically using the IELTS system. All IELTS test centers worldwide are able to send scores electronically to our institution.

**E-download Account Name: North Central Texas College**

**E-download Account Address: 1500 North Corinth Street Suite 101, Corinth, TX 76208**



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## STEP 4 - PROOF OF IDENTITY & FINANCIAL SUPPORT

- Copy of photo ID page of valid passport will need to be submitted.
- Evidence of \$19,557 (U.S. currency) available per 9 month term is required. It is imperative that adequate financial support be prearranged. Original financial statements dated within 6 months of semester start date, or an original letter from the bank on official bank letter head dated within the last 6 months. The name of the sponsor and currency should be included. If the bank statement/ letter is in a language other than English, an official, notarized translation must be attached to it.
- Additional proof of \$5,000 (U.S. currency) is required for each dependent.
- Statement of Financial Support- Based on the sponsor, complete the Statement of Financial Support to accompany the bank statements. Original forms are required.

## STEP 5 - PROOF OF MENINGITIS VACCINATION

Proof of bacterial meningitis vaccination within the past 5 years if under 22 years of age.

## STEP 6 - TSI ASSESSMENTS

Schedule TSIA2 before your arrival in the U.S.

## STEP 7 - PROOF OF HOUSING ARRANGEMENTS

Proof of housing arrangements. Information regarding on-campus student housing can be found through Residence Life. If you will be residing with a sponsor, the sponsor must complete and notarize the Affidavit of Sponsor form. The original notarized form is required.