

TECA 1303 - COURSE SYLLABUS

Course Name	TECA1303 Family & Community	Semester & Year	Spring 2009 ONLINE
Catalog Description	This course is a study of the relationship between child, family, community, and schools including parent education, family and community lifestyles, child abuse, and current family life issues. Course requires students to participate in 16 hours of field experience.		
Required Text & Materials	<i>Home, School, and Community Relations</i> by Carol Gestwicki, 7 th edition, ISBN 13- 978-1-4354-0108-2 Angel e-learning network http://206.53.229.168/frames.aspx ; Active Email account Microsoft Word 2007 or Vista		
Course Competencies/ Learning Outcomes	Upon successful completion of this course, students will be able to demonstrate an understanding of teacher and classroom applications regarding the following societal issues: <ol style="list-style-type: none"> 1. Family, including diversity, functions, and changes in society affecting contemporary families. 2. The complexity of parenthood; various roles played by parents, emotional responses of parents. 3. External factors causing stress in families. 4. Diversity of family experiences. 5. Various interventions for optimum child development; including legal and professional mandates. 6. Best teacher practices that support tearing down barriers between parents and teachers. 7. Methods teachers use to convey information, interest, and support to parents.. 8. Student behaviors associated with the stress of family situations. 9. Factors that create an abusive situation, indicators that suggest abuse or neglect, and teachers' responsibilities in working with these families. 		
Instructor's Name & Office #	Sara Martin Corinth	Office Phone # & Fax #	940-498-6296 (leave message with Ron Ruiz)
Instructor's Office Hours	By appointment	E-Mail Address	sjmartin@nctc.edu smamusic@aol.com
Grading Policy & Procedures	Grades will be determined on the point system – 1000 total points: <ul style="list-style-type: none"> • Discussion Forums (18 at 15 points each)- 270 points • Activities (10 at 15 points each)- 150 points • Unit Quizzes (5 at 40 points each)- 200 points • Philosophy of Education- 130 points (each draft- 65 points) • Field Experience-250 points (Two- page Summary- 100 points; 10 Journals-150 points (15 points each) <i>You cannot pass this class if you do not complete the Field Experience.</i> <hr/> A= 900-1000 points B=800-899 points C= 700-799 points D= 600-699 points F= 599-points or below		

Discussion Forums	Students will participate in one Discussion Forum for each Chapter in the textbook. (There are 17 Chapters in the textbook.) You will create a 3-5-sentence post then reply to at least two other classmates post (as defined in each forum). These Discussion Forums will act as a means of learning professionalism and communication skills. Please "Post" in the way that you would in a professional work setting. 15 points each
10 Activities	Students will complete 10 specific activities throughout the course. These activities will include games, case studies, writing assignments, and Internet research. 15 points each
Unit Quizzes	Students will complete 5 quizzes; one for each Unit. 40 points each
Philosophy of Education	<p>Students will write about your current philosophy of education that may become the template for your future updates.</p> <p>QUOTE: 15 points (this is one of the 10 Activities listed above) You will choose a quote which you feel is meaningful, purposeful, and exciting and for which you think reflects your personal teaching style and ideas. It should give you a point to focus your paper around. It should be educational in theme and may explain how you want your students, parents, and families to perceive you.</p> <p>FIRST DRAFT: 65 points You will use the above quote and choose 3-4 content ideas from this course/ textbook- that you think are important- to include in your paper. You might also include why you want to be a teacher and how you think you could help children. Your paper should have at least 5 paragraphs (1 opening, 3 developing, 1 closing), should be 500 - 1000 words in length, and must be submitted in a word-processed format. Please have someone else proof and edit your paper or submit your paper to www.smartthinking.com (see Angel).</p> <p>FINAL DRAFT: 65 points Once the first draft is submitted, the instructor will give feedback. Students will then make final changes and corrections before submitting a final draft.</p>
Field Experience	<p>Students must complete 16 hours of field experience in order to pass this course. This is designed to give you the opportunity to observe firsthand the concepts that will be discussed in class. The field experience for this course should be focused on observation and actual interactions between educators and families.</p> <p>ALL students MUST attend an on-campus meeting in order to complete the necessary paperwork for the field experience. Background checks must be completed before students are assigned a field experience location. After students are assigned to cooperating teachers, they are to contact the teacher and schedule their hours as quickly as possible. A schedule should be created in such a way for you to observe in two or four hour blocks of instruction, as varied as possible, within the same classroom.</p> <p>A journal must be completed using Angel which will document observations and answers questions in 10 specific activities (15 points each); it will also include personal reflections. At the end of your field experience, a two-page summary (100 points) will be presented in a word-processed format. A verifiable Time Log is also required. This must be completed and turned in to Ron Ruiz (Corinth #122) by May 3, 2010.</p>

Attendance Policy	<p>Students are required to “log-in” at least once per week and must submit "Today's PIN" (course page/Angel) in order to mark yourself present. Students are expected to participate unless you have an emergency illness certified by a physician or the serious illness or death of immediate family members. If this should occur, please contact the instructor by email ASAP.</p> <p>Late work will not be accepted. ALL Units must be completed by 11:30 PM on Fridays. Unit/ Chapter assignments will take several hours to complete; please do not wait until the due date to begin readings and assignments. See the calendar for due dates. If you stop participating or fall more than 2 weeks behind, you will be dropped from the course.</p>
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<p>Tentative Calendar (Subject to change at discretion of instructor)</p> <p><i>Weeks begin on Saturdays, with the exception of the first week of class.</i></p>	Date	Topic	Assignments Due
	Week 1 January 19 - 22	Syllabus, Course Intro, Field Experience Chapter 1	Complete Welcome/ Orientation/Begin Unit 1
	Week 2 January 23 - 29	Chapters 2 & 3	Complete Unit 1/Unit 1 Quiz
	Week 3 January 30- February 5	Chapters 4 & 5	Begin Unit 2
	Week 4 February 6 - 12	Chapter 6	
	Week 5 February 13 - 19	Chapter 7	Complete Unit 2/Unit 2 Quiz Philosophy of Education (First Draft)
	Week 6 February 20 - 26	Chapter 8	Begin Unit 3A
	Week 7 February 27 - March 5	Chapter 9	
	Week 8 March 6 - 12	Chapters 10 & 11	Complete Unit 3A/Unit 3A Quiz Philosophy of Education (Final Draft)
	Week 9 Mar. 13 - Mar. 19	SPRING BREAK	Do Something Fun and Relaxing!
	Week 10 March 20 - 26	Chapter 12	Begin Unit 3B
	Week 11 March 27 - April 2	Chapter 13	
	Week 12 April 3 - 9	Chapter 14	Complete Unit 3B/Unit 3B Quiz
	Week 13 April 10 - 16	Chapter 15	Begin Unit 4
	Week 14 April 17 - 23	Chapter 16	
	Week 15 April 24 - 30	Chapter 17	
Week 16 May 1 - 7		Complete Unit 4/Unit 4 Quiz All final assignments due by May 7 @ 11:30 PM.	

ADA Statement	<p>North Central Texas College does not discriminate on the basis of disability for admission or access to its programs. The College is committed to providing equal access to its students with disabilities by providing appropriate accommodations; a variety of services and resources are made available through the ACCESS Department. Students are responsible for notifying the ACCESS Department of their need for assistance. Students with documented disabilities, such as mobility impairment, hearing or visual impairment, learning, and/or psychological disorders are eligible for services.</p> <p>ACCESS Program: The ACCESS Program provides accommodations for students who have a documented disability. A disability is anything that can interfere with learning, such as a learning disability, psychological challenge or physical illness or injury. Accommodations may include extra time on tests, tests in a non-distracting environment, note taker in class, etc. On the Corinth Campus, contact: Wayne Smith , ACCESS Coordinator at kwsmith@nctc.edu, 940-498-6207) or Penny Cogbill (pcogbill@nctc.edu, 940-498-6212 or William Leija, Departmental Assistant, at wleija@nctc.edu, 940-498-6224 in Suite 170.</p> <p>NETWORKS is a childcare reimbursement that may assist technical students with partial childcare reimbursement for those that apply and qualify. Contact Yvonne Sandmann, ACCESS Specialist, for more information.</p>
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Additional Resources	<p>Student Success Center: The Student Success Center is designed to help all students at NCTC develop tools to achieve their academic goals. Students can attend free interactive workshops about Time Management, Study Skills, Test Anxiety, Choosing a Major, Learning Style Strategies, Career Exploration, and much more. This program also links students to FREE tutoring, including a Writing Center, a Math Lab, and free online tutoring. All students are invited to visit the Student Success Center located in Rooms 160, 170, 183, and 188 in Corinth. Contact Tracey Fleniken, Student Success Coordinator at tfleniken@nctc.edu 940-668-4209 in room 114 on the Gainesville Campus for more information.</p> <p>TRIO Program: TRIO Programs are federally funded programs which offer services designed to assist students in achieving their academic goals. Services include educational workshops, academic advising, tutoring, personal counseling, career counseling, cultural enrichment, and financial aid information. Students may be eligible for TRIO if they are currently enrolled at North Central Texas College, have academic need, and meet at least ONE of THREE criteria which include: 1) first generation status—neither parent has graduated from college 2) income level is within federal low income guidelines, and/or 3) has a documented disability. TRIO is located in Room 170 on the Corinth Campus. Contact Jessica DeRoche, TRIO Coordinator, at Jderoche@nctc.edu 940-498-6212 on the Corinth Campus for more information.</p> <p>Students can access our website by going to www.nctc.edu and clicking on the red button in the middle of the page labeled “Tutoring and Other ACADEMIC SUPPORT SERVICES” or by going directly to http://www.nctc.edu/Student_Services/Access/AcademicandStudentSupportServices.htm .</p>
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EEOC Statement	<p>North Central Texas College does not discriminate on the basis of race, color, national origin, gender, religion, age, or disability in the employment or the provision of services.</p>
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Scholastic Integrity	<p>Scholastic dishonesty shall include, but not be limited to cheating on a test, plagiarism, and collusion. See “Student Rights & Responsibilities: Student Conduct [FLB- (LOCAL)]” of NCTC Catalog.</p>
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Withdrawal Date	<p>Students wishing to withdraw must notify the Registrar’s Office by completing a Petition for Course Drop. The last date to withdraw for this semester is April 23.</p>
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