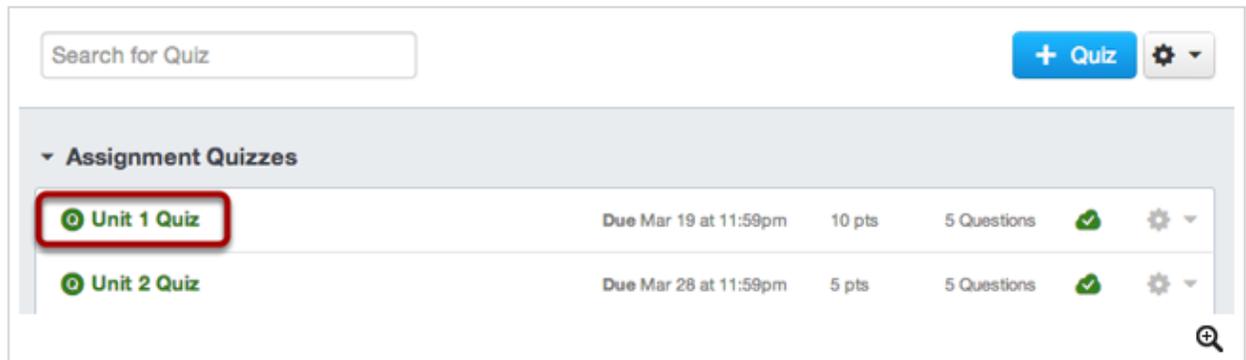


How to Give Extra Time on Quizzes

- First, be sure that the quiz is published.
- Go to Quizzes and locate the quiz.



- Click to open the quiz and then find the link on the right side of the page that says “Moderate this Quiz”.



- If you only need to add extra time for one student, click on the pencil next to the student’s name.

Moderate Quiz

<input type="checkbox"/>	Student	Attempt	Time	Attempts Left	Score	
<input type="checkbox"/>	Boone, Emily	2	finished in less than a minute	1	3.5	
<input type="checkbox"/>	Flowers, Rita	--		1		
<input type="checkbox"/>	Jones, Bruce	1	finished in 1 minute	1	2	
<input type="checkbox"/>	Smith, Jane	--		1		

- Fill in the number of extra minutes that the student should have on the quiz. NOTE: “Extra time on every attempt” refers to *only* this quiz – *if* you allow more than one attempt on the quiz.

Student Extensions ✕

Extensions for Boone, Emily

Extra Attempts: (everyone gets 1 already)

Extra Time on Every Attempt: minutes

Manually unlock the quiz for the next attempt

- If you need to give the same amount of extra time to more than one student, check the names of all students who will be receiving extra time.

Moderate Quiz

<input type="checkbox"/>	Student	Attempt	Time	Attempts Left	Score	
<input checked="" type="checkbox"/>	Boone, Emily	2	finished in less than a minute	1	3.5	
<input type="checkbox"/>	Flowers, Rita	--		1		
<input checked="" type="checkbox"/>	Jones, Bruce	1	finished in 1 minute	1	2	
<input type="checkbox"/>	Smith, Jane	--		1		

- Add the extra time for the students as shown above.