# 2021 Summer Allied Health Non-Credit Courses

**Quarter 4**

**CASAS Assessments WAIVED for Summer**

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<th>CLASS OFFERINGS</th>
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- **CPR Certification for Health Care Providers**
- **Certified Nurse Aide - Gainesville**
- **Certified Nurse Aide - Bowie**
- **Medical Administrative Assistant**
- **Medical Billing and Coding**
- **Pharmacy Technician I**
- **Phlebotomy Technician**
Course Name: CPR for Healthcare Providers (In-person)

Description: Basic Life Support certification for healthcare students and healthcare workers

Course Identification Numbers: USE these ID numbers on the Application
Student must enroll in all the following class(es):

HEA 10001 1402 CPR for Healthcare Providers

Course Enrollment Dates: Begin Acceptance of Enrollment: 06/15
Close Acceptance of Enrollment: 07/28

Course Information:

Dates: 08/14 – 08/14
Days: Saturday
Times: 9:00 am – 1:30pm
Location: CORINTH Campus Rm 214
Instructor(s): G. Tolle
Lecture/Contact hours: 4.5 hours

Course Fee: $62 includes: Instruction and 2-year certification of CPR for healthcare providers
Course Name: **Certified Nurse Aide**

Description: Training as a care giver to provide hands-on basic care of residents in a variety of healthcare settings

1. **GAINESVILLE CAMPUS SESSION**

**Course Identification Numbers:** USE these ID numbers on the Application

Student must enroll in all the following class(es):

- **NURA 1001 0101** CNA Lecture (60 hours of contact)
- **NURA 1060 0101** CNA Clinical (40 hours) Dates: 8/12/2021 - 9/9/2021
- **HEA 1001 0101** CNA CPR for Healthcare Provider Thursday 6/10/2021

**Course Enrollment Dates:**
- Begin Acceptance of Enrollment: 03/15
- Close Acceptance of Enrollment: 05/19

**Course Information:**
- **Dates:** 6/1/2021 - 8/10/2021
- **Days:** Tues/ Thurs
- **Times:** 6:00 PM – 9:00 PM
- **Location:** Gainesville Campus Room 2426
- **Instructor(s):** S. Gaston
- **Lecture/Contact hours:** 60 hrs
- **Clinical hours:** 40 hrs to be arranged by instructor following classroom training

**Course Fee:** $899 includes: Textbooks, Scrubs, CPR, Lab supplies, and State testing fee

**Application Requirements:** Math and Reading Assessments, Record of Immunizations, social security card, driver's license

**Special Instructions:** Students are responsible for purchasing stethoscopes and gait belts on their own.
CNA continued

2. **BOWIE CAMPUS SESSION**

   *Fast Track Class*

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**Course Identification Numbers:** USE these ID numbers on the Application

Student must enroll in all the following class(es):

- **NURA 1001 0701** CNA Lecture (60 hours of contact)
- **NURA 1060 0701** CNA Clinical (40 hours) Dates: 06/30 – 7/15
- **HEA 1001 0701** CNA CPR for Healthcare Provider Monday, 6/21

**Course Enrollment Dates:**
- Begin Acceptance of Enrollment: 03/15
- Close Acceptance of Enrollment: 05/19

**Course Information:**

- Dates: 06/07 – 06/29
- Days: Mon/Tues/Wed/Thurs
- Times: 9:00 am – 2:30 pm
- Location: Bowie Campus
- Instructor(s): M. Robinson
- Lecture/Contact hours: 60 hrs
- Clinical hours: 40 hrs to be arranged by instructor following classroom training

**Course Fee:** $699 includes: Textbooks, Scrubs, CPR, Lab supplies, and State testing fee

**Application Requirements:** Math and Reading Assessments, Record of Immunizations, social security card, driver's license

**Special Instructions:** Students are responsible for purchasing stethoscopes and gait belts
Course Name: Medical Administrative Assistant/Medical Secretary (On-line)

Description: Instruction in medical office procedures including appointment scheduling, medical records creation and maintenance, telephone communications, and apply governmental health care guidelines

Course Identification Numbers: USE these ID numbers on the Application

Student must enroll in all the following class(es):

POFM 1017 0401 Medical Admin Assistant Lecture (50 hrs)

Course Enrollment Dates: Begin Acceptance of Enrollment: 03/15
Close Acceptance of Enrollment: 05/19

Course Information:
Dates: 06/07 – 07/30
Days: Online (Class will meet on 6/7 for textbooks pickup)
Times: Online
Location: Online
Instructor(s): A. Paige-Smith
Lecture/Contact hours: 50
Externship hours: None required

Course Fee: $999 includes: Textbooks and CCMA certification testing fee

Application Requirements: Math and Reading Assessments, Proof of HS diploma
Course Name: **Medical Billing and Coding** (On-line)

Description: Instruction covers medical terminology and anatomy, medical and insurance beginning coding concepts that gives an overview of skills and knowledge in ICD and CPT coding for reimbursement of medical services.

**Course Identification Numbers:** USE these ID numbers on the Application

Student must enroll in all the following class(es):

**HITT 1013 0401** Medical Billing and Coding Lecture (80)

**Course Enrollment Dates:**  
Begin Acceptance of Enrollment: 03/15  
Close Acceptance of Enrollment: 05/19

**Course Information:**

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<tr>
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<tr>
<td>Days:</td>
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<td>Times:</td>
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<td>Instructor(s):</td>
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<td>Lecture/Contact hours:</td>
<td>80</td>
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**Course Fee:** $1,899 includes: Textbooks will be mailed directly to you by CCI

**Application Requirements:** Completed Registration packet, Proof of HS diploma, current valid photo ID -such as Driver's License
Course Name: **Pharmacy Technician I (Online)**

Description: Learn to calculate proper dosages, classify pharmaceutical items and understand common drug interactions. The program will prepare you to attempt the PTCB certification exam.

**Course Identification Numbers:** **USE these ID numbers on the Application**

Student must enroll in all the following class(es):

   **PHRA 1001 0401** Pharmacy Technician Lecture (60 hrs)

**Course Enrollment Dates:** Begin Acceptance of Enrollment: 03/15  
Close Acceptance of Enrollment: 05/19

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<td>Instructor(s):</td>
<td>A. Tischler</td>
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<td>Lecture/Contact hours:</td>
<td>60</td>
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**Course Fee:** $1049 includes: Textbooks, PTCB certification testing fee

**Application Requirements:** Math and Reading Assessments, Proof of HS diploma
Course Name: **Phlebotomy Technician** (On-line Lecture / In-person Skills)

Description: Skill development in the performance of blood collection and processing methods specific to blood banking. Instruction includes procedures to determine donor eligibility and phlebotomy specimen collection.

**Course Identification Numbers:** USE these ID numbers on the Application
Student must enroll in all the following class(es):

- **PLAB 1023 0501** Phlebotomy Lecture (60 hrs)
- **PLAB 1060 0501** Externship – successful 100 draws 08/23 – 10/15
- **HEA 1001 0501** CPR for Phlebotomy Wednesday, 07/08/2021

**Course Enrollment Dates:** Begin Acceptance of Enrollment: 06/15
Close Acceptance of Enrollment: 05/19

**Course Information:**
- **Dates:** 06/08 – 08/19
- **Days:** Tuesday - Thursday
- **Times:** 2:00 pm – 4:00pm
- **Location:** FLOWER MOUND Campus Rm 212
- **Instructor(s):** T. Wimberly
- **Lecture/Contact hours:** 60 hours
- **Externship hours:** 100 successful sticks including venipuncture and capillary puncture

**Course Fee:** $ 1,499 includes: Textbooks, lab materials, CPT certification testing fee, 10-panel drug screening.

**Application Requirements:** Math and Reading Assessments, Record of immunizations, proof of HS diploma

**Special Instructions:** Students will be given a list of local externship sites but are responsible for securing their own externship