The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, February 18, 2013, in the Board Room in the ASC Building. Dr. Bill Ledbetter called the meeting to order at 6:00 p.m. and established a quorum with six members present.

MEMBERS PRESENT:
- Dr. Bill Ledbetter, Chairman
- Mr. David Flusche, Vice-Chairman
- Mr. Kenneth Coolen, Secretary
- Mr. Dick Haayen
- Ms. Karla Metzler
- Ms. Patsy Wilson

MEMBERS ABSENT:
- Ms. Christy Morris

ADMINISTRATORS/STAFF PRESENT:
- Dr. Eddie Hadlock, President
- Mr. Robbie Baugh
- Dr. Stephen Broyles
- Dr. Emily Klement
- Dr. Janie Neighbors
- Ms. Sandy Otto
- Dr. Billy Roessler
- Ms. Dianne Walterscheid

DISPOSITION OF MINUTES

The minutes for January 28, 2013, were approved as presented and will be filed accordingly.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled $23,714,055.00 as of January 31, 2013. Board Designated Reserves of $11,893,627.00 included Certificates of Deposit totaling $4,029,466.00. The financial reports will be filed for audit.

B. Spring 2013 Demographics and Enrollment

Dr. Billy Roessler, Vice President of Student Services, reported Spring 2013 system-wide headcount increased to 9,385, an increase of 0.03%; however, system-wide contact hours indicated a decrease of 0.09%, to 1,508,912 contact hours. On-line enrollment reflected a 15.2% increase in headcount to 1582 and a 17.4% increase of contact hours to 273,152. Dr. Roessler noted the following to the Board:

- Gainesville enrolled more students but experienced a decrease in contact hours, which can be attributed to lower enrollments in some high contact hours.
- Bowie had substantial growth in headcount and contact hours, primarily in the Oil & Gas program.
- Flower Mound opened Spring 2011 and has continued the substantial growth pattern.
- On-line enrollments and course offerings continue to increase for campuses.
- The Dual Credit statistics were calculated to include high school students enrolled in college courses regardless of whether the class meets on the high school or NCTC campus.

NEW BUSINESS

A. Consideration of Appointing Election Judges and Establishing the Maximum Number of Election Clerks for the May 11, 2013 Board Election

Ms. Metzler moved to approve the following personnel to serve as primary and alternate judges for the May 11, 2013, Board election:

<table>
<thead>
<tr>
<th>Polling Location</th>
<th>Primary Election Judge</th>
<th>Alternate Election Judge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Voting</td>
<td>Susie McDonald</td>
<td>Jerry Duggan</td>
</tr>
<tr>
<td>Callisburg-High School</td>
<td>Elizabeth Mendenhall</td>
<td>Sylvia McDaniel</td>
</tr>
<tr>
<td>Callisburg-Lake Kiowa-First State Bank Extension</td>
<td>Shirley Dorsch</td>
<td>Donna Boschert</td>
</tr>
<tr>
<td>Era Community Center</td>
<td>Paula Lewis</td>
<td>Nancy Bentley</td>
</tr>
<tr>
<td>Gainesville Civic Center</td>
<td>Diane Helms</td>
<td>Pauline Bashaw</td>
</tr>
<tr>
<td>Lindsay Conrad Hall</td>
<td>Della Turner</td>
<td>JoAnn Schumacher</td>
</tr>
<tr>
<td>Muenster Junior High School</td>
<td>Mary Endres</td>
<td>Lanie Bartush</td>
</tr>
<tr>
<td>Valley View High School</td>
<td>Donald Helms</td>
<td>Margarita Harper</td>
</tr>
</tbody>
</table>

Mr. Haayen seconded, and the motion passed unanimously.

B. Consideration of Approving Phase II of the Distance Education Equipment

Mr. Haayen moved to approve the purchasing of Phase II distance education equipment for a total of $165,216.00. Ms. Wilson seconded, and the motion passed unanimously.

C. Consideration of Approving the Use of Available 2012 – 2013 Funds to Purchase Phase II of the Distance Education Equipment Upgrade

Ms. Wilson moved to approve using $166,000.00 from the available funds in 2012 – 2013 to purchase the distance education equipment. Mr. Haayen seconded, and the motion passed unanimously.

D. Consideration of Adoption of Academic Calendar for Fall 2013 - Summer 2014

Mr. Coolen moved to approve the adoption of the 2013 – 2014 Academic Calendar. Ms. Metzler seconded, and the motion passed unanimously.

E. Consideration of Scheduling 2013 Board of Regents Meeting Dates
Ms. Wilson moved to approve the following meeting dates for the remainder of 2013 for the Board:

- March 25, 2013
- April 15, 2013
- May 9, 2013
- June 17, 2013
- August 19, 2013
- September 16, 2013
- October 21, 2013
- November 18, 2013
- December 12, 2013

Ms. Metzler seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 6:37 p.m.

ATTEST:

_________________  ___________________
Chairman of the Board  Secretary
Dr. Bill Ledbetter  Kenneth Coolen