The Board of Regents of North Central Texas College (NCTC) met in regular session on Friday, December 14, 2012, in the Board Room in the ASC Building. Dr. Bill Ledbetter called the meeting to order at 4:00 p.m. and established a quorum with all members present.

MEMBERS PRESENT:
Dr. Bill Ledbetter, Chairman
Mr. David Flusche, Vice-Chairman
Mr. Kenneth Coolen, Secretary
Mr. Dick Haayen
Ms. Karla Metzler
Ms. Christy Morris
Ms. Patsy Wilson

ADMINISTRATORS/STAFF PRESENT:
Dr. Eddie Hadlock, President
Mr. Robbie Baugh
Dr. Emily Klement
Dr. Janie Neighbors
Ms. Sandy Otto
Dr. Billy Roessler
Ms. Debbie Sharp
Dr. Brent Wallace
Ms. Dianne Walterscheid

OPEN FORUM
No one from the public addressed the Board.

DISPOSITION OF MINUTES
The minutes for November 19, 2012, were approved as presented.

REPORTS

A. Financial
Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled $22,409,279.00 as of November 30, 2012. Board Designated Reserves of $8,761,352.00 included Certificates of Deposit totaling $4,152,966.00. The financial reports will be filed for audit.

B. Training Received by Board of Regents in 2012
Dr. Eddie C. Hadlock, President, reported that as required by Education Code 61.0840(f), Ms. Christy Morris had completed her training pertaining to the open Meetings Act and Public Information Act.

NEW BUSINESS

A. Consideration of 2011 – 2012 NCTC Audit
Mr. Flusche moved to approve the 2011 – 2012 NCTC Audit as presented by Schalk & Smith, PC. Mr. Coolen seconded, and the motion passed six to zero. Ms. Wilson abstained from voting.
B. Consideration of Adoption of a Resolution Authorizing the Issuance of Refunding Bonds, Establishing the Parameters for the Refunding and Delegating Authority to the Administration

Ms. Metzler moved to adopt a resolution authorizing the issuance of refunding bonds, establishing the parameters for the refunding and delegating authority to the Administration. Mr. Flusche seconded, and the motion passed unanimously.

C. Consideration of Distribution of Fund Balance

Ms. Wilson moved to approve the transfer of $2,500,000.00 to reserves, out of which the roof replacement project would be funded. Mr. Haayen seconded, and the motion passed unanimously.

D. Consideration of Awarding a Roof Replacement Project for the Administrative Services Center (ASC – 100 Building)

Ms. Wilson moved to award the roofing contract to CBS Roofing Services, in the amount of $332,499.00. Mr. Haayen seconded, and the motion passed six to one. Mr. Flusche voted against.

E. Consideration of Mid-Year Personnel Employment

Ms. Wilson moved to approve the mid-year employment for the following positions:
- Full time Librarian for Flower Mound
- Full time (from part time) Maintenance Position for Flower Mound
- Full time (from part time) Business Office Position for Flower Mound
- Full time (from part time) Admissions Position for Gainesville
- Full time Financial Aid Position for Gainesville
- Full time Administrator/Dual Credit Coordinator for western Denton County.

Mr. Haayen seconded, and the motion passed unanimously.

F. Consideration of Personnel

Ms. Wilson moved to approve the employment/resignation of the following personnel:
- Melinda Carroll – Associate Registrar
- Michael Fire – Associate Degree Nursing Instructor
- Sara Flusche – Teacher Education Department Chair
- Michelle McLaughlin – Librarian

Mr. Flusche seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:04 p.m.

ATTEST:

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Chairman of the Board                Secretary
Dr. Bill Ledbetter                  Kenneth Coolen

Minutes—Regular Meeting Board of December 14, 2012 North Central Texas College