The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, August 20, 2012, in the Board Room in the ASC Building. Dr. Bill Ledbetter called the budget hearing/meeting to order at 6:00 p.m. and established a quorum with all members present.

MEMBERS PRESENT:  Dr. Bill Ledbetter, Chairman  Mr. David Flusche, Vice-Chairman  Mr. Kenneth Coolen, Secretary  Mr. Dick Haayen  Ms. Karla Metzler  Ms. Christy Morris  Ms. Patsy Wilson

ADMINISTRATORS/STAFF PRESENT:  Dr. Eddie Hadlock, President  Mr. Robbie Baugh  Dr. Stephen Broyles  Dr. Janie Neighbors  Ms. Sandy Otto  Dr. Billy Roessler  Ms. Debbie Sharp  Dr. Brent Wallace  Ms. Dianne Walterscheid

PUBLIC HEARING ON PROPOSED 2012 – 2013 BUDGET

No one from the public addressed the Board.

RECOGNITION OF GUESTS

Dr. Eddie C. Hadlock congratulated Mr. Kenny Smith, Lifelong Learning Vocational Training Coordinator, for being recognized as a Certified Welding Inspector by the American Welding Society.

OPEN FORUM

No one from the public addressed the Board.

DISPOSITION OF MINUTES

The minutes for June 18, 2012, and August 14, 2012, were approved as presented.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled $22,172,156.00 as of July 31, 2012. Board Designated Reserves of $9,134,711.00 included Certificates of Deposit totaling $4,026,066.00. The financial reports will be filed for audit.

B. 2012 Summer Enrollment

Dr. Billy Roessler, Vice President of Student Services, reported Summer 2012 enrollment was up system-wide in
headcount and contact hours by 5.2% and 3.8% respectively.

C. 2011 – 2012 Strategic Planning Comprehensive Assessment

Ms. Debbie Sharp, Vice President of Institutional Advancement, reported the Strategic Planning Committee completed the annual comprehensive assessment to provide a summative analysis on the progress toward each strategic goal and the accomplishments of each department. The Strategic Planning Committee and President’s Cabinet used the results of this assessment to set priorities for the following year and make modification to the plan to ensure continuous improvement.

D. Quarterly External Funding

Ms. Debbie Sharp, Vice President of Institutional Advancement, presented the quarterly update for North Central Texas College External Funding.

NEW BUSINESS

A. Consideration of Approval of 2012 –2013 NCTC Budget

Ms. Metzler moved to approve the 2012 – 2013 NCTC Budget as proposed by the Administration. Ms. Wilson seconded, and the motion passed unanimously.

B. Consideration of Resolution to Adopt the Ad Valorem Effective Tax Rate for 2012

Mr. Flusche moved to adopt the resolution to set the maintenance and operations tax rate at 0.0663 per $100 valuation for 2012. Ms. Morris seconded, and the motion passed unanimously.

C. Consideration of Approving the Vendor for Grain Feed for the Beef Evaluation Center

Mr. Flusche moved to approve Martindale Feed Mill as the cattle feed ration vendor for the Beef Evaluation Center for the period of September 1, 2012 through August 31, 2013. Mr. Coolen seconded, and the motion passed unanimously.

D. Consideration of Awarding Security Service Contracts for the Corinth Campus and the Flower Mound Campus

Ms. Wilson moved to approve International Investigators to provide security services on the Corinth and Flower Mound Campuses. Mr. Haayen seconded, and the motion passed unanimously.

E. Consideration of Review of TASB Policy Update #27 of NCTC Legal Board Policies and of Approval of TASB Update #27 of the Following Local Board Policies: (First Reading)

New Policies:
- BBB (Local) Board Members, Elections
- BBI (Local) Board Members, Technology Resources and Electronic
- BCC (Local) Board Internal Organization, Attorney
- CAIA (Local) Ad Valorem Taxes, Selection and Duties of Chief Tax Officials
- CT (Local) Intellectual Property

Amended Policies:
- CAK (Local) Appropriations and Revenue Source, Investments
- CDDA (Local) Payroll Procedures, Salary Deductions
- CGC (Local) Safety Program, Emergency Plans and Alerts
- CIB (Local) Equipment and Supplies Management, Disposal of Property
- CM (Local) Facilities Construction
- CR (Local) Technology Resources
- CS (Local) Information Security
• DBB (Local) Employment Requirements and Restrictions and, Medical Examinations and Communicable Diseases
• DBD (Local) Employment Requirements and Restrictions, Conflict of Interest
• DMAD (Local) Term Contracts: Reduction in Force
• FDE (Local) Student Welfare, Freedom from Discrimination, Harassment, and Retaliation

No action required.

F. Consideration of Renaming the Library and Learning Resources Facility as Mary Josephine Cox Library

Ms. Wilson moved to re-name the current library and learning resources facility to the Mary Josephine Cox Library. Ms. Metzler seconded, and the motion passed unanimously.

G. Consideration of Personnel

Mr. Coolen moved to approve the employment/resignation of the following personnel:
• Dr. Jahue Anderson – History Instructor
• Magen Bunyard – Graham Campus Counselor
• Jessica Carlile – Drop-Out Recovery Grant Coordinator
• Malea Clarke – Oil & Gas Technology Instructor
• Yaa Darkwa – Healthcare Matrix Grant Specialist
• Leah Fuhrmann – Associate Degree Nursing Instructor
• Melinda Hampton – CITE Network Technology Instructor
• Thomas A. Jones - CITE Network Technology Instructor
• Leslie Kelley – Psychology Instructor
• Diane Mannion – Workforce Development Coordinator
• Julie Martin – SIM Lab Instructor
• Amy Mitchell – Violence Against Women Grant Coordinator
• Kimberly Monday – Vocational Nursing Instructor
• Joshua Montandon – History Instructor
• Brandon Ostler – EMS Instructor
• Ben Owens – Math Instructor
• Danielle Searles – English Instructor
• Chaminda Unantenne – Associate Degree Nursing Instructor
• William Anderson – resignation effective August 2012
• Kim Brown – resignation effective August 20, 2012
• Kimberly Carrillo – resignation effective August 31, 2012
• Karen Morris – resignation effective September 28, 2012
• Laura Poignant – resignation effective July 27, 2012
• Brenda Ware – resignation effective June 19, 2012

Ms. Morris seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

ATTEST:

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Chairman of the Board   Secretary
Dr. Bill Ledbetter       Kenneth Coolen