The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, September 17, 2012, in the Board Room in the ASC Building. Dr. Bill Ledbetter called the meeting to order at 6:00 p.m. and established a quorum with six members present.

MEMBERS PRESENT:
Dr. Bill Ledbetter, Chairman
Mr. David Flusche, Vice-Chairman
Mr. Kenneth Coolen, Secretary
Mr. Dick Haayen
Ms. Karla Metzler
Ms. Patsy Wilson

MEMBERS ABSENT:
Ms. Christy Morris

ADMINISTRATORS/STAFF PRESENT:
Dr. Eddie Hadlock, President
Mr. Robbie Baugh
Dr. Emily Klement
Dr. Janie Neighbors
Ms. Sandy Otto
Dr. Billy Roessler
Ms. Debbie Sharp
Dr. Brent Wallace
Ms. Dianne Walterscheid

OPEN FORUM
Mr. Stephen Gaylord addressed the Board.

DISPOSITION OF MINUTES
The minutes for August 20, 2012, were approved as presented.

REPORTS

A. Financial
Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled $22,350,488.00 as of August 31, 2012. Board Designated Reserves of $9,139,581.00 included Certificates of Deposit totaling $4,029,466.00. The financial reports will be filed for audit.

B. Fall 2012 Enrollment and Demographics
Dr. Billy Roessler, Vice President of Student Services, reported Fall 2012 enrollment was up system-wide by 2.6% in headcount and 5% in contact hours.

C. Facilities Update
Dr. Hadlock updated the Board on facility issues for each campus regarding renovations, remodeling and possible expansions.
OLD BUSINESS

A. Consideration of Review of TASB Policy Update #27 of NCTC Legal Board Policies and of Approval of TASB Update #27 of the Following Local Board Policies: (First Reading)

New Policies:
- BBB (Local) Board Members, Elections
- BBI (Local) Board Members, Technology Resources and Electronic
- BCC (Local) Board Internal Organization, Attorney
- CAIA (Local) Ad Valorem Taxes, Selection and Duties of Chief Tax Officials
- CT (Local) Intellectual Property

Amended Policies:
- CAK (Local) Appropriations and Revenue Source, Investments
- CDDA (Local) Payroll Procedures, Salary Deductions
- CGC (Local) Safety Program, Emergency Plans and Alerts
- CIB (Local) Equipment and Supplies Management, Disposal of Property
- CM (Local) Facilities Construction
- CR (Local) Technology Resources
- CS (Local) Information Security
- DBB (Local) Employment Requirements and Restrictions and, Medical Examinations and Communicable Diseases
- DBD (Local) Employment Requirements and Restrictions, Conflict of Interest
- DMAD (Local) Term Contracts: Reduction in Force
- FDE (Local) Student Welfare, Freedom from Discrimination, Harassment, and Retaliation

Ms. Wilson moved to approve TASB Policy Update #27 of NCTC Legal and Local Board Policies with the exception of CT (Local). Mr. Haayen seconded, and the motion passed five to zero. Mr. Flusche abstained from voting.

NEW BUSINESS

A. Consideration of Approving the Vendor for Oil & Gas Lab Equipment for the Graham Campus and the Bowie Campus

Ms. Metzler moved to accept the proposal from Control Concepts & Technology to provide oil and gas laboratory equipment for the Bowie and Graham campuses. Ms. Wilson seconded, and the motion passed unanimously.

B. Consideration of Approving Contractor for the Renovation Project for the West Wing of the 600 Building and the Restrooms of the South Wing of the 100 Building

Mr. Coolen moved to approve Pogue Construction as the contractor at a construction cost of $985,000.00 for the renovation of the 600 and 100 Buildings. Mr. Flusche seconded, and the motion passed unanimously.

C. Consideration of Approving the Transfer of Board Discretionary Reserve Funds for the Renovation of the West Wing of the 600 Building and the Restrooms of the South Wing of the 100 Building, the Renovation of the South Wing of the 100 Building, and Associated Fixtures, Furnishings, Equipment and Technology

Mr. Coolen moved to approve transferring up to $1,690,000.00 in Board Discretionary Reserve funds for the renovation projects. Ms. Wilson seconded, and the motion passed unanimously.

D. Consideration of Designating the College President to Approve Change Orders in Approved Plans or Actual Construction

Ms. Wilson moved to authorize the President, Dr. Eddie C. Hadlock, to delegate approval of change orders. Mr. Haayen seconded, and the motion passed unanimously.

E. Consideration of Scheduling a Date for the Evaluation and Contract Extension of the President

Ms. Metzler moved to set the evaluation and consideration of contract extension for the President to October 2, 2012, beginning at 12:00 noon. Mr. Haayen seconded, and the motion passed unanimously.
F. Consideration of Personnel

Ms. Wilson moved to approve the employment of Ms. Daisy Garcia as Director of Student Life. Mr. Haayen seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

ATTEST:

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Chairman of the Board  Secretary

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Dr. Bill Ledbetter

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Kenneth Coolen