

SEARCHING BOOKS - GETTING STARTED

What is HeritageQuest Online? HeritageQuest Online is a digital resource that combines searchable images of U.S. federal census records with digitized books containing family and local histories from around the country. This online resource is an essential collection of unique material for both genealogical hobbyists and professionals.

How do I start? Go to <http://www.heritagequestonline.com> (or whatever address library designates). Choose whether you want to Search Census material or Search Books.

How do I search the Books?

Choose the Search Books option on the HeritageQuest Online homepage. This will take you to the Search Books screen, where you will then choose to search People, Places or Publications.

People Search Enter a person's name and refine your search by place or keyword.

Place Search Enter a place's name and refine your search by person or keyword.

Publication Search You may search by title and/or subject. Search the titles alphabetically or click on the "Search Publication" link to the left for additional search options.

Tip: HeritageQuest Online searches for books that have all words entered in all fields, although words in separate fields may be separated by several pages.

How do I get Search

Results? If you conduct a search that yields results, you will be taken to the Results List screen.

What number of results can

I expect? Your results will provide books that have all the search words entered in the fields. Book results are initially sorted by relevancy. (Books that contain search terms in the title, subject, or several times in the full text are listed at the top of the list.) If this provides a large number of results, you may sort the results by using the "Customize Results" feature located at the bottom of the Results List screen.

I have results, now what?

Once you have located a result that interests you, click on the "View Citation" link. This will take you to a full citation for the book. At the bottom of the citation will be links to the first page image of each section of the book. You will also see links to "Hits." By clicking on the "Hits" link you will be taken to a page image where your search information appeared.

What can I do with the image?

- Use the Zoom feature to increase or decrease the size of the image.
- You may Download and/or Print the image.
- Clicking on the Next/Previous "Page" button will scroll you through the page images.
- Clicking on the Hits button will take you to the page where the information you entered appears.
- You may browse by page number.