MINUTES—REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
August 15, 2011

The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, August 15, 2011, in the Board Room in the ASC Building. Mr. David Flusche called the meeting to order at 6:00 p.m. and established a quorum with six members present.

MEMBERS PRESENT:	Mr. David Flusche, Vice- Chairman Mr. Kenneth Coolen, Secretary Mr. Richard Haayen Ms. Karla Metzler Mr. Lynn Williams Ms. Patsy Wilson
MEMBERS ABSENT:	Dr. Bill Ledbetter
ADMINISTRATORS/STAFF PRESENT:	Dr. Eddie Hadlock, President Mr. Robbie Baugh Mr. Rodger Boyce Dr. Stephen Broyles Ms. Emily Klement Dr. Janie Neighbors Ms. Sandy Otto Dr. Billy Roessler Ms. Debbie Sharp Dr. Brent Wallace

DISPOSITION OF MINUTES

The minutes for June 20, 2011 and July 7, 2011, were approved as presented.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The Board reviewed transfer of funds for June and July 2011. Funds transferred for June totaled $3,473,634.08 and for July $3,096,020.31.

The balance for General and Other funds totaled $17,632,366.40 as of July 31, 2011. Board Designated Reserves of $8,280,327.74 included TexPool and bank balance of $4,262,806.25, and Certificates of Deposit totaling $4,017,521.49. The financial reports will be filed for audit.

B. Update of Facility Project Options Related to Ordering and Holding a Bond Election

Mr. Fred Montes, PBK Architects, briefed the Board on three facility options for the Gainesville campus.

C. 2011 Summer Enrollment

Dr. Billy Roessler, Vice President of Student Services, gave the 2011 Summer Enrollment Report. Dr. Roessler reported system-wide headcount was up eighty students.

D. 2010 – 2011 Strategic Planning Comprehensive Assessment

Ms. Debbie Sharp, Vice President of Institutional Advancement, reported the Strategic Planning Committee completed the annual comprehensive assessment to provide a summative analysis on the progress toward each strategic goal and the accomplishments of each department. The Strategic Planning Committee and President's Cabinet used the results of this assessment to set priorities for the following year and make modification to the plan to ensure continuous improvement.

E. Quarterly External Funding

Ms. Sharp presented the NCTC External Funding Report to the Board for review. She stated the vision of the NCTC Foundation is to encourage success and to positively affect the quality of life for NCTC students and their families.

F. Summary of Public Information Requests

Dr. Hadlock presented a report of requests for information from the college under the Public Information Act (PIA) to the Board for their review.

NEW BUSINESS

A. Consider all Matters Incident and Related to Amending Certain Provisions of the Resolution Authorizing the Issuance of the Board of Trustees of North Central Texas Community College District Tuition and Combined Fee Revenue Bonds, Series 2004, Including the Adoption of a Resolution Relating Thereto

Ms. Metzler moved to amend certain provisions of the resolution authorizing the issuance of the Board of Trustees of North Central Texas Community College District Tuition and Combined Fee Revenue Bonds, Series 2004, including the adoption of a resolution relating thereto. Mr. Haayen seconded, and the motion passed five to zero. Mr. Williams abstained from voting.

B. Consider all Matters Incident and Related to the Issuance and Sale of the Board of Trustees of North Central Texas Community College District Tuition and Combined Fee Revenue Refunding Bonds, Series 2011 and Providing for the Redemption of the Bonds Being Refunded, Including the Adoption of a Resolution Relating Thereto

Ms. Metzler moved to consider all matters incident and related to the issuance and sale of the Board of Trustees of North Central Texas Community College District Tuition and Combined Fee Revenue Refunding Bonds, Series 2011 and providing for the redemption of the bonds being refunded, including the adoption of a resolution relating thereto. Mr. Haayen seconded, and the motion passed five to zero. Mr. Williams abstained from voting.

C. Consideration of Resolution Setting the Ad Valorem Effective Tax Rate for 2011

Ms. Wilson moved to adopt the maintenance and operation tax rate of 0.0717 per $100 valuation for 2011. Mr. Williams seconded, and the motion passed unanimously.

D. Consideration of 2011 -2012 NCTC Budget

Ms. Metzler moved to approve the 2011 – 2012 NCTC Budget of $44,998,000.00. Ms. Wilson seconded, and the motion passed unanimously.

E. Consideration of 2011-2012 Salary Schedule

Ms. Wilson moved to approve the 2011 – 2012 Salary Schedules, reflecting no changes from the current schedules. Mr. Williams seconded, and the motion passed unanimously.

F. Consideration of Approval of NCTC Quality Enhancement Plan (QEP)

Ms. Metzler moved to approve the *NCTC's Quality Enhancement Plan (QEP) Project Extreme Academic Makeover*. Mr. Williams seconded, and the motion passed unanimously.

G. Consideration of Approval of Revised Memorandum of Understanding Between the North Central Texas College Foundation, Inc. and North Central Texas College

Ms. Wilson moved to approve the *North Central Texas College Foundation, Inc. and North Central Texas College Memorandum of Understanding* with the following revision statement added: "The College is not undertaking or incurring any financial liability as a result of this agreement or its relationship with the Foundation". Mr. Haayen seconded, and the motion passed unanimously.

H. Consideration of Awarding a Contract Concerning Cattle Rations for the Beef Evaluation Center

Mr. Coolen moved to approve Martindale Feed Mill as the cattle feed rations vendor for the Beef Cattle Evaluation Center for the period of September 1, 2011 through August 31, 2012. Mr. Williams seconded, and the motion passed unanimously.

I. Consideration of Approval of the North Central Texas College Catalog 2011-2012

Mr. Coolen moved to approve the 2011 – 2012 North Central Texas College Catalog. Ms. Wilson seconded, and the motion passed unanimously.

J. Consideration of Calling Special Meeting

Mr. Haayen moved to call a special meeting for August 23, 2011, at 12:00 noon**.** Mr. Williams seconded, and the motion passed unanimously.

K. Consideration of Personnel

Ms. Wilson moved to approve the following employment/ and or resignations:

- Djuana Forrrester – contract renewal for 2011 – 2012
- Vicki Belt – Vocational Nursing Instructor
- Leslie Crutsinger – Health Care Matrix Occupation Specialist
- Jessica DeRoche – Director of Flower Mound Campus
- Leah Fuhrmann – Associate Degree Nursing Instructor
- Robin Jett – Lifelong Learning Career Advisor
- Nelson Lozano – Math Instructor
- Chris McLaughlin – Senior System Analyst
- Kimberly Rogers – Associate Degree Nursing Instructor
- Dr. Brent Wallace – Vice President of Instruction
- Maria Camacho – resignation effective August 12, 2011
- Billy Giles – Oil and Gas Program Coordinator
- Mike Linder – resignation effective August 11, 2011
- Dorothy Thompson – resignation effective August 12, 2011

Mr. Haayen seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:24 p.m.

ATTEST:

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Chairman of the Board	Secretary
Dr. Bill Ledbetter	Kenneth Coolen