MINUTES—REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
November 21, 2011

The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, November 21, 2011, in the Board Room in the ASC Building. Dr. Bill Ledbetter called the meeting to order at 6:00 p.m. and established a quorum with all members present.

MEMBERS PRESENT:	Dr. Bill Ledbetter, Chairman Mr. David Flusche, Vice- Chairman Mr. Kenneth Coolen, Secretary Mr. Richard Haayen Ms. Karla Metzler Mr. Lynn Williams Ms. Patsy Wilson
ADMINISTRATORS/STAFF PRESENT:	Dr. Eddie Hadlock, President Mr. Robbie Baugh Mr. Rodger Boyce Dr. Stephen Broyles Ms. Emily Klement Dr. Janie Neighbors Ms. Sandy Otto Dr. Billy Roessler Ms. Debbie Sharp Dr. Brent Wallace

OPEN FORUM

Mr. Rod Tyler addressed the Board.

DISPOSITION OF MINUTES

The minutes for October 17, 2011, were approved as presented.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures**.** The balance for General and Other funds totaled $11,973,799.83 as of October 31, 2011. Board Designated Reserves of $8,122,047.31 included TexPool and bank balance of $4,097,438.53, and Certificates of Deposit totaling $4,024,608.78. The financial reports will be filed for audit.

B. Commission on Colleges On-Site Committee Visit

Dr. Hadlock reported the Commission on Colleges On-Site Committee had visited NCTC from October 25 – 27, 2011. The committee reviewed college compliance with reaffirmation principles and the Quality Enhance Plan during their visit. All but four compliances principles met the accreditation standards.

C. Texas Public Information Act (TPIA) Requests

Dr. Hadlock discussed with the Board recent TPIA requests and a summary of legal expenses associated with the requests.

D. Report from President Regarding Facility Issues at Gainesville Campus in View of Bond Failure

Dr. Hadlock presented a short update on the current status of facilities and available resources**.** He stated that NCTC still has critical facility needs on the Gainesville Campus that will need to be addressed.

NEW BUSINESS

A. Consideration of Approval of 2010 – 2011 NCTC Audit

Ms. Metzler moved to approve the 2010 – 2011 NCTC Audit as presented by Schalk & Smith, PC. Ms. Wilson seconded, and the motion passed unanimously.

B. Consideration of Approval of Amended Budget for 2010 – 2011

Ms. Metzler moved to approve the 2010 – 2011 Amended Budget. Mr. Haayen seconded, and the motion passed unanimously.

C. Consideration of Distribution of Fund Balance

Mr. Flusche moved to approve the distribution of the $776,198.00 Fund Balance for 2010-11, plus an additional $223,802.00, by transferring $1 million to Board-designated reserves. Mr. Coolen seconded, and the motion passed unanimously.

D. Consideration of Canvassing the Returns and Declaring the Results of a Bond Election Held November 8, 2011, Including the Passage and Adoption of a Resolution

Ms. Wilson moved to approve the tally summary declaring the results of the bond election, including the passage and adoption of a resolution. Mr. Flusche seconded, and the motion passed unanimously.

E. Consideration of Agreement Between North Central Texas College and Gainesville Independent School District for use of GISD Land

Ms. Wilson moved to approve the Letter of Agreement between North Central Texas College and Gainesville Independent School District for use of GISD land. Mr. Haayen seconded, and the motion passed unanimously.

F. Consideration of Leasing Space in Denton County at Parker Square through the Department of Labor Allied Health Matrix Grant

Mr. Flusche moved to approve the leasing, electricity, custodial, insurance, security, staff, contingency and fiber connectivity at Parker Square to expand the healthcare training and Lifelong Learning offerings in Flower Mound at an institutional cost of $265,501.00. Mr. Williams seconded, and the motion passed unanimously.

G. Consideration of Revision to Board Policy FLB (Local) Student Rights and Responsibilities: Student Conduct (First Reading)

No action required on first reading.

H. Consideration of Re-Scheduling December Board of Regents Meeting

Ms. Wilson moved to schedule the December meeting at 4:00 p.m. on December 9, 2011. Mr. Coolen seconded, and the motion passed six to one. Mr. Flusche voted against.

I. Consideration of Personnel

Ms. Metzler moved to approve the employment/resignation of the following personnel:

- Kimberly Carrillo – Bilingual Retention Specialist
- Amy Klohn – QEP Coordinator
- Crystal h. Mohamed – TRIO Coordinator
- Pamela Van Hook – Webmaster
- Dr. Lisa Morales – resignation effective December 2011

Mr. Haayen seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

ATTEST:

_____	_____
Chairman of the Board	Secretary
Dr. Bill Ledbetter	Kenneth Coolen