NCTC International Student Admissions

Admissions Office • North Central Texas College • 1525 West California Street • Gainesville, TX 76240
Phone - 940/668-7731 ext. 4404 Fax – 940/665/7075

TRANSFER STUDENT CHECKLIST

1. **Transfer students from other U.S. institutions are required to submit the following documents:**

   - Application for admission – apply online at Apply Texas or submit by mail - Paper Application
   - Permanent residence (physical address in home country)
   - Official transcripts from all colleges and universities attended prior to current school
   - Official transcript from current school including most recent grades. **A current minimum GPA of 2.00 is required for transfer to NCTC. ***A final transcript must be submitted at the end of the term**.**
   - Copy of photo ID page of valid passport
   - Copy of student visa and I-94 card (front and back)
   - Copy of current I-20 and all previous I-20s issued to student
   - Copy of passport photo, I-20, visa, and I-94 card on all F-2 dependents (if applicable)
   - Transfer Clearance Form completed by current international student advisor. **Must indicate the student is in status and eligible for transfer -** Transfer Clearance Form
   - An original, notarized affidavit of support - Affidavit of Support – along with original financial statements dated within 6 months of semester start date. Evidence of $10,800 (US currency) available per 9 month term is required.
   - Proof of meningitis vaccination – Meningitis Vaccine
   - THEA scores or proof of exemption - Texas Success Initiative
   - NCTC Guidelines Agreement - F-1 Guidelines Agreement

2. **A student who is on academic suspension or on probation for any type of conduct violation from another institution is not eligible for admission to NCTC**

3. **It is imperative that adequate financial support be prearranged for each student**. The following estimation of expenses includes the cost of on-campus housing. Students residing off campus must submit information regarding living arrangements; for example, a lease/rental agreement and evidence of their ability to cover those expenses. If student plans to reside with a sponsor, confirmation that room, board, and transportations costs to and from campus must be included on affidavit of financial support.

   Estimate of expenses for two academic semesters (9 months)

   Residence Hall/Meals…… $3700.00
   Tuition and Fees……. $3600.00
   Personal Expenses…….. $2300.00
   Books and Supplies ……$1200.00
   TOTAL**…… $10,800.00**

   SUBMIT ALL ITEMS TO:

   Janet Cox, International Student Advisor
   North Central Texas College
   1525 W. California Street
   Gainesville, Texas 76240
   940-668-7731 ex.t 4404 jcox@nctc.edu

   *Summer tuition expenses and additional fees assessed for medical programs are not included