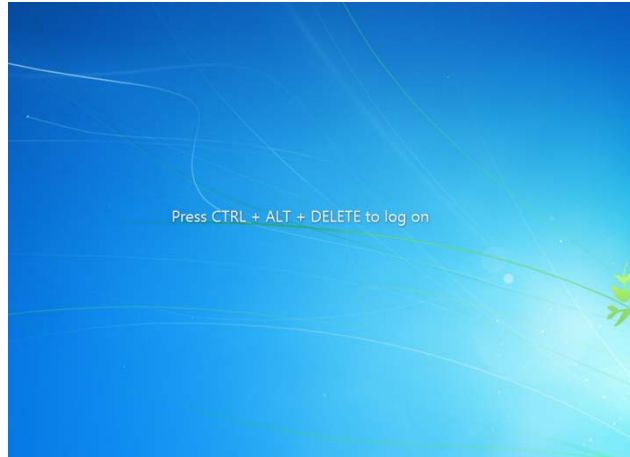


## Steps-by-step instruction to log onto a NCTC network computer

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How do I log onto the college computers?

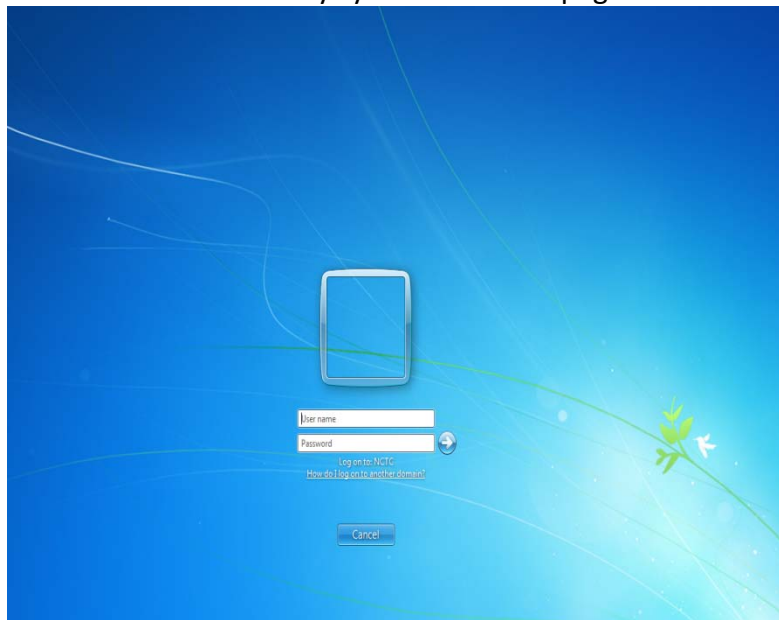
1. If the computer is on, you will see the CTRL + ALT + DELETE screen as shown below:



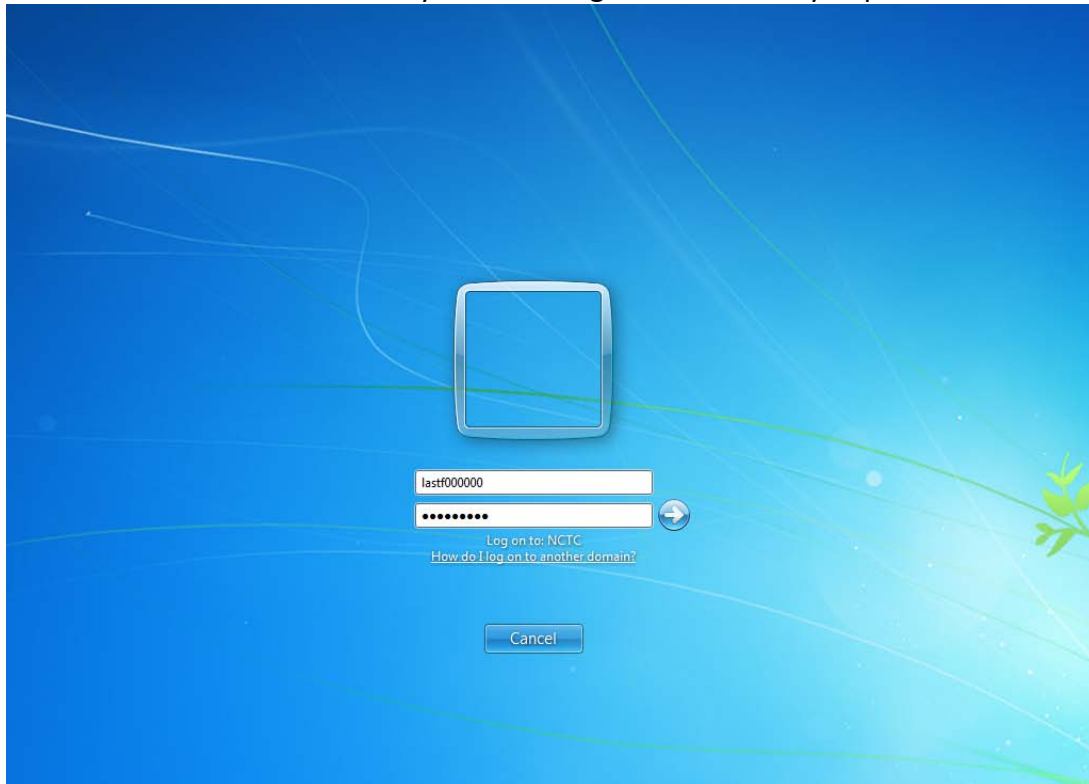
2. Altogether on the keyboard press the CTRL and ALT key on the left hand side or right hand side of the keyboard with your left hand. Keep holding them down and with your right hand press the Delete key, located above the arrow keys on the keyboard. See figure below for key locations.



3. After pressing the CTRL + ALT + DELETE keys you will see the page below:



4. Your username is as follows:
  - a. Firstname: John
  - b. Lastname: Smith
  - c. Staff/Faculty Username: jsmith
  
5. Your password is the SS# for the first and you can change it after that if you please.



6. If you need help retrieving your username and/or password please call the Help Desk at (940) 668-4284.
7. If you know your information type it in as explained previously and click on the arrow next to the password field.
8. You should then see a welcome screen if your credentials were accepted.